



March 19, 2003

**National Crime Information Center (NCIC)
TECHNICAL AND OPERATIONAL UPDATE (TOU) 03-1**

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**SECTION 1 -- MESSAGE TO CONTROL TERMINAL OFFICERS AND
FEDERAL SERVICE COORDINATORS**

Section 2.1 provides clarification of NCIC 2000/III record dissemination.

Section 2.2 contains a change in the Delayed Queue process for the U.S. Customs Service.

Section 2.3 provides the addition of the DNA fields to the NCIC 2000 Person Files.

Section 2.4 changes the wording of PCO Code 06 and adds PCO Code 09 in the NCIC POF.

Section 2.5 contains information on the recovered code for body parts status field in the Unidentified Person File.

Section 2.6 provides information regarding the use of dental codes in the Missing and Unidentified Person Files.

Section 3 contains updates to the *NCIC 2000 Code Manual*.

* * * * *

Users are reminded that any questions concerning the *NCIC 2000 Operating Manual*, *NCIC 2000 Code Manual*, or the distribution of TOUs should be directed to the Communications Unit at 304-625-4995.

TOUs are also available via the Internet on Law Enforcement OnLine (LEO) at www.leo.gov/lesig/cjis/cjis_pub/programs/ncictous.html. Users with questions concerning access to LEO should contact the LEO Program Office at 202-324-8833.

* * * * *

SECTION 2 --SYSTEM CHANGES

**2.1 CLARIFICATION OF NCIC 2000/INTERSTATE IDENTIFICATION INDEX (III)
RECORD DISSEMINATION**

AFFECTED BY CHANGE:

Introduction

EFFECTIVE DATE:

Immediate

Background

The III, which contains criminal history record information (CHRI), is disseminated for limited purposes only, see 28 C.F.R. §20.33 (Dissemination of CHRI). Violent Gang and Terrorist Organization File, Convicted Person on Supervised Release File, Deported Felon File, Convicted Sexual Offender Registry File, and Historical Protection Order File in the National Crime Information Center (NCIC) are treated in the same manner that III is treated because the data in the files are considered confidential.

In contrast to III and those similarly treated NCIC files, dissemination of “hot file” information (e.g., Wanted Person File and Vehicle File data) has historically been discretionary with the criminal justice agency depending upon its criminal justice priorities and budgetary limitations.

In an effort to clarify NCIC policy reflected in the Introduction Section of the *NCIC 2000 Operating Manual*, the reference to III records has been removed from Section 1.6, System Security.

NCIC 2000 Operating Manual Changes

Deletions from the *NCIC 2000 Operating Manual* are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 1.6 -- SYSTEM SECURITY

1. There is no federal legal or policy prohibition against dissemination of information contained in NCIC 2000 files. If no state/local law or policy prohibition exists, authorized indirect dissemination of NCIC 2000/~~HH~~ records is discretionary with the Control Terminal Agency (CTA). Such information may be withheld because of criminal justice priorities, budgetary limitations, or other reasons determined by the CTA to be legitimate.

2.2 CHANGE IN THE DELAYED QUEUE PROCESS FOR THE U.S. CUSTOMS SERVICE

AFFECTED BY CHANGE:

Introduction

EFFECTIVE DATE:

April 2004

Background

Recently, the law enforcement community has been experiencing reoccurring problems where the users are unable to confirm Delayed Queue \$.H. Notifications on inquiries performed by the U.S. Customs Service (Customs). Customs runs a large number of inquiries daily on flight passenger manifests. They currently use an answering machine to receive hit confirmation calls from the users and, as a rule, do not have the staff or resources to continue to return these calls. To remedy this situation, Customs requested an exemption from the NCIC Delayed Queue process. At the June 2002 CJIS Advisory Policy Board meeting, the following NCIC Subcommittee recommendation was approved. The motion reads, "to exclude Custom's ORIs [Originating Agency Identifiers] from the Delayed Queue process except for hits against VGTOF [Violent Gang and Terrorist Organization File] and Deported Felons."

System Change

When the change has been programmed, the NCIC System shall not forward Delayed Queue \$.H. Notifications on inquiries performed by Customs, ORI VAUSC6099, except for hits against NCIC's VGTOF and Deported Felon File.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* are indicated by highlighting and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 2.9 -- ADMINISTRATIVE MESSAGES

OTHER ADMINISTRATIVE MESSAGES

\$.H. Delayed Inquiry Hit Notification

A \$.H. administrative message is sent to the ORI entering or modifying a record which resulted in a hit response for an inquiry made within the last 5 days. A \$.H. administrative message will not be sent to an agency that hits on a delayed queue inquiry which has the U. S. Customs Service's ORI VAUSC6099 unless the entry or modification transaction is to the Violent Gang and Terrorist Organization File or the Deported Felon File

The following is an example of a \$.H. message:

```
$.H.  
MD0012600  
YOUR RECORD WITH NIC/V123456789 OCA/56789 IS A POSSIBLE DELAYED  
INQUIRY MATCH WITH AN INQUIRY ON 1230 EST 19990830 CONTAINING:  
LIC/ABC123  
LIS/MD  
LIY/1999  
INQUIRING ORI/FL0130000 ATR/ANY CITY PD FL  
407 555-1313
```

\$.H. Delayed Inquiry Hit Response Notification

A \$.H. administrative message is sent to the ORI of an inquiry transaction when a hit response is generated because of a subsequent entry or modification transaction. The inquiry transaction will potentially receive hit responses for 5 days after the initial inquiry was made. A \$.H. administrative message will not be sent to the U.S. Customs Service's ORI VAUSC6099 when another agency sends in an entry or modification transaction that hits on a delayed queue inquiry unless the transaction is to the Violent Gang and Terrorist Organization File or the Deported Felon File.

The following is an example of a \$.H. message:

```
$.H.1L01HEADER  
MD1012600  
  
DELAYED INQUIRY HIT NOTIFICATION AT 1600 EST 19990830  
YOUR INQUIRY: 0200 EST 19990827 HIT ON THE FOLLOWING RECORD  
MKE/STOLEN VEHICLE  
ORI/FL0130000 LIC/ABC123 LIS/MD LIY/1999 LIT/PC  
VIN/9876543345210 VYR/1972 VMA/PONT VMO/BON VST/SW VCO/RED  
OAN/12345678 DOT/19990803 OCA/56789  
NIC/V123456789 DTE/19990904 1200 EDT
```

SECTION 3.15 -- NEW FEATURES

3. Delayed Inquiry

User inquiries are stored in NCIC 2000 for 5 days. Entry or modification transactions received by NCIC 2000 are checked against the log of inquiries. If any match occurs, both the user entering or modifying a record and the user who made the initial inquiry are respectively advised by way of a delayed inquiry notification and a delayed inquiry hit response (both \$.H. messages). The following inquiries are not subject to delayed query processing:

SECTION 2 -- SYSTEM CHANGES

1. SPRQ (Global Inquiry)
2. Batch Inquiry
3. Request for Benefits and Effectiveness
4. Request for Error Profile
5. Request for Usage Analysis

The U.S. Customs Service's ORIVAUSC6099 is exempt from a hit response on all NCIC files except the Violent Gang and Terrorist Organization File or the Deported Felon File

2.3 ADDITION OF DEOXYRIBONUCLEIC ACID (DNA) PROFILE INDICATOR AND DNA LOCATION FIELDS TO NCIC 2000 PERSON FILES

AFFECTED BY CHANGE:

**Missing Person File
Protection Order File
Convicted Sexual Offender
Registry File
Convicted Person on Supervised
Release File
Unidentified Person File
Violent Gang and Terrorist
Organization File
Wanted Person File**

EFFECTIVE DATE:

April 2004

Background

The Dental Task Force made 22 recommendations to the fall 1998 Regional Working Groups, including to create a DNA field in NCIC. The rationale for creating the DNA field is as follows:

1. The field will alert law enforcement to availability of other searchable databases to aid in the investigation process.
2. The field will remind investigators that DNA could be a key factor in an investigation.
3. The field will alert investigators that a combination of disciplines may result in an investigation.
4. A DNA flag, as opposed to the actual DNA classification, provides just enough information to be useful, without creating confusion.

Consequently, in December 1998, the CJIS Advisory Policy Board (APB) approved the inclusion of a DNA Profile Indicator Field (DNA) for all NCIC person files to signify whether a DNA profile is available. In the instance when the person record contains the indication that a DNA profile is available, the APB also approved the use of a field explaining where the DNA profile is located. The APB stipulated that the entering agency should attempt to enter the following information in the DNA Location Field (DLO):

- a. The name of the laboratory from where the DNA sample was taken (e.g., FBI Laboratory).
- b. The physical location of the laboratory (e.g., Quantico, Virginia).
- c. A contact telephone number at the laboratory.
- d. The ORI of the laboratory.

SECTION 2 -- SYSTEM CHANGES

e. The type of DNA analysis used is mitochondrial DNA (mtDNA) or short tandem repeat (STR).

f. The Combined DNA Index System (CODIS) number, if applicable.

The entering agency may add information in the DLO Field, such as whether the DNA sample was typed.

System Change

The NCIC System change will include a new DNA Field and a DLO Field. This enhancement will impact NCIC 2000 users if they do not remove the DNA indicator from the middle of the transaction. If the DNA indicator is set to Y for sexual offender records, a DLO Field will be placed in the record with "DNA Available" inserted as text for day 1 forward implementation.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* are indicated by **highlighting** and deletions are indicated by **strikeout**.

MISSING PERSON FILE:

SECTION 1.9 -- MESSAGE FIELD CODES AND EDITS

NCIC 2000-formatted Messages May Also Contain the Following Fields:

CMC	Caution and Medical Conditions	Must be a valid NCIC 2000-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF AN UNEMANCIPATED MISSING PERSON ENTRY

```
1N01HEADER.EMJ.MD1012600.SMITH, JOHN J.M.W.MD.19851012.20000312.
510.165.GRN.BRO..FAR.SC R LEG...216343737...MP.19991201.56789...
LAST SEEN WEARING BLUE AND RED SHIRT.Y.R.....OPOS.C.N.P..
PK,NE.GOLD CROSS ON CHAIN.Y.FBI LAB, QUANTICO, VA 703-632-4000,
VA1234567, MTDNA, CODIS NUMBER - ABC-RMP-123456789
```

Acknowledgment:

SECTION 2 -- SYSTEM CHANGES

1L01HEADER
MD1012600
NAM/SMITH, JOHN J NIC/M000069216

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY ¹	DOE	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
MISSING PERSON	MANDATORY	MNP	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF LAST CONTACT	MANDATORY	DLC	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
MISSING PERSON CIRCUMSTANCES	OPTIONAL	MPC*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	ALPHABETIC
BODY X-RAYS	OPTIONAL	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	1-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

¹Mandatory blank for adult

SECTION 2.7 -- NCIC 2000 MESSAGE FIELD CODE EDITS FOR ENTRY**5. DNA PROFILE INDICATOR**

The DNA Field has a default value of N, meaning no DNA data is available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

PROTECTION ORDER FILE:**SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
DCL	Date of Clear	Must be a valid Gregorian date (YYYYMMDD) equal to or less than current date.
DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF PROTECTION ORDER FILE ENTRY

```
1N01HEADER.EPO.MD1012600.SMITH, JOHN J.M.W.MD.19701010.20000728.510.175.
BRO.BRO.416249J4.FAR.SC L EAR.121011CO141159TTCI13.AS-123456789.
123456789.N222333444.MD.1995.03.Y.19950728.14-017289.
100 FEET OFF 110 MANOR DRIVE EXCEPT WHEN PICKING UP CHILDREN FOR
VISITATION.Y.ABC123.MD.2000.PC.2G2PM37A2G2208042.1996.DODG.INT.
4T.RED.P012345.MD056013J.SMITH, JANE L.F.W.19700302.Y.FBI LAB, QUANTICO,
VA 703-632-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-UHR-123456789
```

SECTION 2 -- SYSTEM CHANGES

Acknowledgment

1L01HEADER
MD1012600
NAM/SMITH, JOHN J NIC/H123456789

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EXPIRATION	MANDATORY	EXP	6-6 8-8	ALPHABETIC, NUMERIC
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC
WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
PROTECTION ORDER CONDITIONS	MANDATORY	PCO	2-2	NUMERIC
BRADY INDICATOR	MANDATORY	BRD	1-1	ALPHABETIC
DATE OF ISSUE	MANDATORY	ISD	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL (MUST BE ACCOUNTED FOR IN NCIC FORMAT)	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC

SECTION 2 -- SYSTEM CHANGES

VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
COURT IDENTIFIER	OPTIONAL	CTI	9-9	ALPHABETIC, NUMERIC
PROTECTED PERSON'S NAME	CONDITIONAL	PPN	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROTECTED PERSON'S SEX	OPTIONAL WITHIN SET	PSX	1-1	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
PROTECTED PERSON'S RACE	OPTIONAL WITHIN SET	PPR	1-1	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
PROTECTED PERSON'S DATE OF BIRTH	CONDITIONAL WITHIN SET	PPB	8-8	NUMERIC
CAUTION AND MEDICAL CONDITION	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN NCIC 2000 CODE MANUAL
PROTECTED PERSON'S SOCIAL SECURITY NUMBER	CONDITIONAL WITHIN SET	PSN*	9-9	NUMERIC
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

SECTION 2.6 -- NCIC 2000 MESSAGE FIELD CODES AND EDITS FOR ENTRY

3 DNA PROFILE INDICATOR

The DNA Field has a default value of N meaning no DNA data is available. When the user sets the DNA Field to Y indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORT information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

CONVICTED SEXUAL OFFENDER REGISTRY FILE:**SECTION 1.6 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Available Profile Indicator	Must be either Y or N. N is the default value. If Y is entered, then the MIS Field must contain information regarding obtaining DNA data. Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF A SEXUAL OFFENDER RECORD ENTRY

```

1N01HEADER.EXSC.MD1012600.SMITH, JOHN J.M.W.TX.19521012.19980521.
NONEXP.Y.510.175.BRO.BRO.123456A.DRK.SC R HND.121011CO141159TTCI13.
AS-123456789.123456789.98765432.MD.1999.1101.19910120.12345789.
DNA INFORMATION AVAILABLE BY CONTACTING SILVER CITY PD, OFFICER JOHNSON.
ABC1234.MD.1998.PC.3J57K5D012345.1975.OLDS.CUT.2T.BLU.30.DC.42.F.Y-1234.
ELM STREET.SILVER TOWN.ESSEX.MD.99999.301 555-1212 Y.FBI LAB, QUANTICO,
VA 703-832-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-UHR-123456789

```

Acknowledgment:

```

11011L01HEADER
MD1012600
NAM/SMITH, JOHN J NIC/X000039206

```

SECTION 2 -- SYSTEM CHANGES

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	MANDATORY	DOB	8-8	NUMERIC
OFFENDER REGISTRATION DATE	MANDATORY	ORD	8-8	NUMERIC
ENDING REGISTRATION DATE	MANDATORY	ERD	6-6 8-8	ALPHABETIC NUMERIC
SEXUAL PREDATOR INDICATOR	MANDATORY	SXP	1-1	ALPHABETIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	MANDATORY	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	OPTIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
CONVICTION RESULTING IN REGISTRATION	MANDATORY	CRR	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF CONVICTION	MANDATORY	CON	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	CONDITIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LICENSE PLATE NUMBER	OPTIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	OPTIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF CRIME	OPTIONAL	PLC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
AGE OF VICTIM	OPTIONAL	AOV	1-2	NUMERIC
SEX OF VICTIM	OPTIONAL	SOV	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DNA AVAILABLE	OPTIONAL	DNA	1-1	ALPHABETIC
STREET NUMBER	MANDATORY	SNU	1-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
STREET NAME	MANDATORY	SNA	1-25	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITY NAME	MANDATORY	CTY	1-20	ALPHABETIC
COUNTY	MANDATORY	COU	1-20	ALPHABETIC
STATE	MANDATORY	STA	2- 2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ZIP CODE	MANDATORY	ZIP	5-5 10-10	NUMERIC NUMERIC, SPECIAL CHARACTERS
TELEPHONE NUMBER	OPTIONAL	TNO	12-12	NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY**6. ~~DNA-AVAILABILITY PROFILE INDICATOR~~**

~~The DNA Field has a default value of N meaning there are no DNA data available. When set to Y, meaning there are DNA data available, then information must be contained in the MIS Field regarding obtaining these data.~~

The DNA Field has a default value of N, meaning no DNA data is available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

CONVICTED PERSON ON SUPERVISED RELEASE FILE:**SECTION 1.6 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01000005.ECS.MD101260G.SMITH, JOHN J.M.B.AL.
19620623.509.168.BRO.BLK.494999W5.DRK.PRC D R EAR.
121011CO141159TTCI13.AS-123456789.123456789.34862561.MD.2003.
0907.612767853456.ON PAROLE, SUBJECT SHOULD REMAIN
WITHIN TOWN LIMITS OF BALTIMORE, NOT ALLOWED IN BARS.
ABC123.MD.1996.PC.2Y27H5L100009.1975.PONT.VEN.2D.BLU..
MD123456J.BALTIMORE PENITENTIARY.19900615.19991009.19951009.
```


SECTION 2 -- SYSTEM CHANGES

FITZPATRICK, JOHN.301 555-3013.20021009.MD1012600..WORK FARM MD.Y.FBI
LAB, QUANTICO, VA 703-632-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-
UHR-123456789

Acknowledgment:

1L01000005
MD101260G
NAM/SMITH, JOHN J NIC/C146203706

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
ORIGINAL OFFENSE CODE	OPTIONAL	OOO	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	CONDITIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	SET	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	CONDITIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SENTENCING COURT IDENTIFIER	MANDATORY	SCI	9-9	ALPHABETIC, NUMERIC
PLACE OF INCARCERATION	OPTIONAL	INC	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF ARREST	OPTIONAL	DOA	8-8	NUMERIC
DATE OF PROBATION EXPIRATION	MANDATORY	DPE	8-8	NUMERIC
DATE OF START OF SUPERVISION	MANDATORY	DSS	8-8	NUMERIC
NAME OF SUPERVISING OFFICER	MANDATORY	SON	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
BUSINESS TELEPHONE NUMBER OF SUPERVISING OFFICER	MANDATORY	SOT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF RELEASE FROM SUPERVISION	MANDATORY	EDS	8-8	NUMERIC
ARRESTING AGENCY IDENTIFIER	OPTIONAL	ARI	9-9	ALPHABETIC, NUMERIC
DATE PROBATION OR RELEASE REVOKED	OPTIONAL	DPR	8-8	NUMERIC
REASON PROBATION OR RELEASE REVOKED	OPTIONAL	RPR	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
RELEASE LOCATION	OPTIONAL	LOC	1-50	ALPHABETIC, NUMERIC
WARRANT NUMBER	OPTIONAL	WNO	1-15	ALPHABETIC, NUMERIC
ORI OF COURT ISSUING WARRANT	OPTIONAL	CRI	9-9	ALPHABETIC, NUMERIC
NAME	OPTIONAL	NAM*	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB*	8-8	NUMERIC

SECTION 2 -- SYSTEM CHANGES

SOCIAL SECURITY NUMBER	OPTIONAL	SOC*	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU*	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN*	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS*	2-2	ALPHABETIC
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY*	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*Fraudulent data

SECTION 2.5 -- MESSAGE FIELD CODE EDITS FOR ENTRY

7. DNA PROFILE INDICATOR

The DNA Field has a default value of N, meaning no DNA data is available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

UNIDENTIFIED PERSON FILE:

SECTION 1.5 -- MESSAGE FIELD CODES AND EDITS

NCIC 2000-formatted Messages May Also Contain the Following Fields:

DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

Following is an example of a base record entry in the Unidentified Person File for a deceased person:

```
1N01HEADER.EUD.DCFBIWA00.RRRRRRRNNNNRRR.M.W.1953-1958.
19990201.19990210.508-511.175-190.BRO.BRO.SC UL ARM.
1210AADINATT6613SRPM.ABC32456...BODY FOUND WITH BLUE
SHIRT,BLK SLACKS,BLK SOCKS AND SHOES,GRN ARMY JACKET,
FOOT SIZE 10D,PERSON WAS LEFT HANDED.Y.BPOS.C.Y.F..H STABBED IN CHEST.
BB,CL,CO,ER,WA.BB HAS NAME BUDDY, CL IS YEL BIC,CO IS BLK PLASTIC,
ER GOLD,WA IS 17 JEWEL TIMEX.DC MEDICAL EXAMINER OCA/83-12345.
WASHINGTON, DC.202 555-5555.Y.FBI LAB, QUANTICO, VA 703-632-4000,
VA1234567, MTDNA, CODIS NUMBER - ABC-RMP-123456789
```

Acknowledgment:

```
1L01HEADER
DCFBIWA00
OCA/ABC32456 NIC/U123456789
```

SECTION 2 -- SYSTEM CHANGES

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
BODY PARTS STATUS	MANDATORY	BPS	1-3 1-14	ALPHABETIC
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ESTIMATED YEAR OF BIRTH	OPTIONAL	EYB	9-9	NUMERIC, SPECIAL CHARACTERS
ESTIMATED DATE OF DEATH	CONDITIONAL	EDD	8-8	NUMERIC
DATE BODY FOUND	MANDATORY	DBF	8-8	NUMERIC
APPROXIMATE HEIGHT	MANDATORY	HGT	3-3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
APPROXIMATE WEIGHT	MANDATORY	WGT	3 -3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	3-3 20-20	ALPHABETIC, ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

LINKING AGENCY IDENTIFIER	SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	OPTIONAL SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BODY X-RAYS	MANDATORY	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MANNER AND CAUSE OF DEATH	OPTIONAL	CDA	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	2-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER AGENCY NAME AND CASE NUMBER	OPTIONAL	MAN	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER LOCALITY	OPTIONAL	MAL	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER TELEPHONE NUMBER	OPTIONAL	MAT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

SECTION 2.7 -- NCIC 2000 MESSAGE FIELD CODE EDITS FOR ENTRY

3. DNA PROFILE INDICATOR

The DNA Field has a default value of N, meaning no DNA data is available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

VIOLENT GANG AND TERRORIST ORGANIZATION FILE:

SECTION 9.7 -- GMC MESSAGE FIELD CODES AND EDITS

NCIC 2000-formatted Messages May Also Contain the Following Fields:

DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 10.1 -- EXAMPLE OF A GMC ENTRY

```
1N01HEADER.EGM.WA1230000.DREBIN,PAUL.M.W.MD.
19530531..601.209.BLU.BRO..ALB.TAT R CHK.
10121011C0141159TT13.MD-32614.123456789.M460603429409C.MD.1999.
CRIPS*WADC.ROARING 50S*WADC.A.20020101.94161242.
ARMED WITH TEC 9,TATTOO IS TEARDROP.Y.WGS532.
MD.1999.PC.2627HEL3B106924.1988.CHEV.CEL.4D.BLU.05.Y.FBI LAB, QUANTICO,
VA 703-632-4000, VA1234567, MTDNA, CODIS NUMBER - ABC-RMP-123456789
```

Acknowledgment:

```
1L01HEADER
WA1230000
NAM/DREBIN, PAUL NIC/T123457896
```

SECTION 2 -- SYSTEM CHANGES

SECTION 10.2 -- MESSAGE FIELD CODES FOR GMC ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC
WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
GANG NAME	MANDATORY	GNG	1-22	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SUBGROUP NAME	MANDATORY	SGP	1-35	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CRITERIA FOR ENTRY	MANDATORY	ECR	1-2	ALPHABETIC
DATE OF PURGE	OPTIONAL	DOP	8-8	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i> (2-4) ALPHABETIC, NUMERIC, SPECIAL CHARACTERS (4-24)
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

**Mandatory blank

SECTION 10.6 -- NCIC 2000 MESSAGE FIELD CODES FOR GMC ENTRY

1 CAUTION AND MEDICAL CONDITIONS (CMC)

All GMC records are entered with a caution indicator. To provide details regarding the caution, the CMC Field must contain a valid caution or medical code. Section 8 of this chapter describes the process for entry of additional CMC codes as a supplemental record to a GMC record. The following are the allowable CMC codes and their translations.

- 00 = Armed and Dangerous
- 05 = Violent Tendencies
- 10 = Martial Arts Expert
- 15 = Explosive Expertise
- 20 = Known to Abuse Drugs
- 25 = Escape Risk
- 30 = Sexually Violent Predator - Contact ORI for Detailed Information
- 40 = International Flight Risk
- 50 = Heart Condition
- 55 = Alcoholic
- 60 = Allergies
- 65 = Epilepsy
- 70 = Suicidal

80 = Medication Required
85 = Hemophiliac
90 = Diabetic
01 = Other

2. DNA PROFILE INDICATOR

The DNA Field has a default value of N, meaning no DNA data is available. When the DNA Field is set to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

WANTED PERSON FILE:

SECTION 1.8 -- MESSAGE FIELD CODES AND EDITS

NCIC 2000-formatted Messages May Also Contain the Following Fields:

DLO	DNA Location	A free text field containing alphabetic, numeric, and special characters explaining the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number. If the DNA field is N or defaulted to N, then the DLO must be blank.
DNA	DNA Profile Indicator	Must be either a Y or N. N is the default value. If Y is entered, then the DLO Field must contain information regarding the location of the DNA sample, contact information, ORI, type of DNA sample available, and the CODIS number.

SECTION 2.1 -- EXAMPLE OF AN ENTRY

```
1N01HEADER.EW-C.MD101783J.SMITH, JOHN J.M.W.TX.19311012..510.175.BRO.
BRO..DRK.SC R HND.121011CO141159TTCI13.AS-123456789.123456789.98765432.
MD.2002.0907..19981201.123456789...98-0003457.MD101783J.KNOWN TO BE
VERY AGGRESSIVE WITH LAW ENFORCEMENT OFFICERS.Y.ABC123.MD.2000.PC.
2Y27H5L000009.1975.PONT.SUN.2D.BLU.00.Y.FBI LAB, QUANTICO, VA 703-632-
4000, VA1234567, MTDNA, CODIS NUMBER - ABC-UHR-123456789
```

SECTION 2 -- SYSTEM CHANGES

Acknowledgment:

1L01HEADER
MD101783J
NAM/SMITH, JOHN J NIC/W146203706

Note: When vehicular data have been entered, all entries and modifications will cross-search all person files (except the Unidentified Person File), and Vehicle, Boat, Vehicle/Boat Part, and License Plate Files.

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	MANDATORY ¹	HGT	3-3	NUMERIC
WEIGHT	MANDATORY ¹	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY ¹	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
OFFENSE CODE	MANDATORY	OFF	4-4 4-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINAL OFFENSE CODE	CONDITIONAL	OOC*	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF WARRANT OR DATE OF VIOLATION ²	MANDATORY	DOW DOV	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
WARRANT NUMBER	OPTIONAL	WNO*	1-15	ALPHABETIC, NUMERIC
COURT IDENTIFIER	OPTIONAL	CTI*	9-9	ALPHABETIC, NUMERIC
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
NAME	OPTIONAL	NAM***	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB***	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC***	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU***	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN***	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS***	2-2	ALPHABETIC
OPERATOR'S LICENSE OF YEAR EXPIRATION	SET	OLY***	2-2 4-4	ALPHABETIC (2) NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹Optional for foreign fugitive

² Date of Violation (DOV) Field is used when the MKE is EWJ.

*NCIC 2000 format only

**Mandatory blank for adult

***Fraudulent data

SECTION 2.7 -- MESSAGE FIELD CODE EDITS FOR ENTRY

6 DNA PROFILE INDICATOR

The DNA Field has a default value of N, meaning no DNA data are available. When the user sets the DNA Field to Y, indicating DNA data are available, then specific information regarding location of the DNA sample, contact information, ORI information, type of DNA sample, and the CODIS number must be entered in the DLO Field. If the DNA Field is set to Y and the DLO is blank, then the record will be rejected.

2.4 CHANGE OF WORDING OF PROTECTION ORDER CONDITIONS (PCO) CODE 06 AND ADDITION OF PCO CODE 09 IN THE PROTECTION ORDER FILE (POF)

FILES AFFECTED BY CHANGE: **Protection Order File**

EFFECTIVE DATE: **April 2004**

Background

The June 2002 CJIS Advisory Policy Board approved an NCIC enhancement to modify the wording of PCO Code 06 and to add PCO Code 09 in the Protection Order File.

System Change

The NCIC System change will include changing the wording of the current PCO Code 06 translation and adding a new PCO Code 09 and its corresponding translation. No data remediation will be performed by the CJIS Division on this enhancement.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* are indicated by **highlighting** and deletions are indicated by **strikeout**.

PROTECTION ORDER FILE

SECTION 1.7 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
PCO	Protection Order Conditions	Must be 01, 02, 03, 04, 05, 06, 07, or 08 , or 09

SECTION 2.5 -- MESSAGE FIELD CODES FOR ENTRY

2. PROTECTION ORDER CONDITIONS (PCO)

The terms and conditions of the protection order are indicated in the PCO Field. An additional ~~seven~~ **eight** conditions may be added by entering a supplemental record. Specific details of terms and conditions are placed in the MIS Field. PCO codes are the following:

PCO Code	Translation
01	THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, ABUSING, HARASSING, FOLLOWING, INTERFERING WITH, OR STALKING THE PROTECTED PERSON AND/OR THE CHILD OF THE PROTECTED PERSON.

SECTION 2 -- SYSTEM CHANGES

- 02 THE SUBJECT MAY NOT THREATEN A MEMBER OF THE PROTECTED PERSON'S FAMILY OR HOUSEHOLD.
- 03 THE PROTECTED PERSON IS GRANTED EXCLUSIVE POSSESSION OF THE RESIDENCE OR HOUSEHOLD.
- 04 THE SUBJECT IS REQUIRED TO STAY AWAY FROM THE RESIDENCE, PROPERTY, SCHOOL, OR PLACE OF EMPLOYMENT OF THE PROTECTED PERSON OR OTHER FAMILY OR HOUSEHOLD MEMBER.
- 05 THE SUBJECT IS RESTRAINED FROM MAKING ANY COMMUNICATION WITH THE PROTECTED PERSON, INCLUDING BUT NOT LIMITED TO, PERSONAL, WRITTEN OR TELEPHONE CONTACT, OR THEIR EMPLOYERS, EMPLOYEES, FELLOW WORKERS, OR OTHERS WITH WHOM THE COMMUNICATION WOULD BE LIKELY TO CAUSE ANNOYANCE OR ALARM THE VICTIM.
- 06 THE SUBJECT ~~IS AWARDED TEMPORARY CUSTODY HAS~~ VISITATION OR CUSTODY RIGHTS OF THE CHILD(REN) NAMED.
- 07 THE SUBJECT IS PROHIBITED FROM POSSESSING AND/OR PURCHASING A FIREARM OR OTHER WEAPON.
- 08 SEE THE MISCELLANEOUS FIELD FOR COMMENTS REGARDING THE TERMS AND CONDITIONS OF THE ORDER.
- 09 THE PROTECTED PERSON IS AWARDED TEMPORARY EXCLUSIVE CUSTODY OF THE CHILD(REN) NAMED

2.5 REPLACEMENT OF THE “RECOVERED” CODE FOR BODY PARTS STATUS FIELD IN THE UNIDENTIFIED PERSON FILE WITH “RECOVERED–DECOMPOSED” AND “RECOVERED–FRESH” CODES

And

EXPANSION OF THE BODY PARTS STATUS FIELD FROM 14 TO 15 CHARACTERS

AFFECTED BY CHANGE:

**Other Transactions
Unidentified Person File**

EFFECTIVE DATE:

April 2004**Background**

At their December 1998 meeting, the CJIS Advisory Policy Board approved the Dental Task Force’s recommendation that the Unidentified Person File’s Body Parts Status Field be modified to include the following categories: Recovered–Decomposed and Recovered–Fresh. At that meeting, the CJIS APB also approved expanding the Body Parts Status Field from 14 to 15 characters to show the head as two parts, cranium and mandible. This TOU encompasses both enhancements.

Note: Because of this expansion, records entered into the NCIC prior to December 2003 may require review. After the implementation of this enhancement, previously entered head data will be inserted for both the cranium and mandible for records that are not modified. This enhancement will affect both NCIC Legacy (1L01) and NCIC 2000 (1N01) users. The BPS data in position 1 of the BPS Field will be placed in position 2 by the CJIS Division for day 1 forward implementation. No further data remediation will be performed by the CJIS Division. Recommendation: When NCIC Legacy users make the BPS programming changes, users should convert the Unidentified Person 1L01 header transaction to 1N01.

System Changes

Additions to the *NCIC 2000 Operating Manual* are indicated by **highlighting** and deletions are indicated by ~~strikeout~~.

OTHER TRANSACTIONS**SECTION 8.8 -- SEARCH CRITERIA (RSCH) MESSAGE FIELD CODE EDITS**

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
AOV	Age of Victim	1 - 2	NS	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
ARI	Arresting Agency Identifier	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BCO	Boat Color	3 - 7	AS	B, R	Only valid special characters are the slash and plus sign. Plus signs in all positions and embedded spaces are prohibited.
BHN	Boat Hull Serial Number	1 - 20	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BLE	Overall Boat Length*	2 - 2	N	B, R	NN is accepted format for expressing a length without a range or branch condition.
BLT	Blood Type	4 - 5	A	M, U	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
BMA	Boat Make	3 - 24	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BMO	Model Name	1 - 20	ANS	B	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BNM	Boat Name	1 - 20	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
BPS	Body Parts Status	14 - 14 15 - 15	AS	U	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BRA	Brand Name - Vehicle/ Boat Parts	2 - 4	ANS	R, V	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
BRA	Brand Name - Article	2 - 6	ANS	A	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
BRD	Brady Record Indicator	1 - 1	A	H	Must be Y, N, or U.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
BTY	Type - Boat	3 - 3	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
BXR	Body X-rays	1 - 1	A	U	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
BYR	Boat Model Year	4 - 4	NS	B, R	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
CAL	Caliber	1 - 4	NS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CAT	Category	2 - 2	AS	R, V	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CDA	Manner and Cause of Death	1 - 1	A	U	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
CDE	Canadian Date of Entry*	8 - 8	N	R	Must be a valid Gregorian date, YYYYMMDD.
CGD	Coast Guard Document Number	1 - 8	NS	B	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CMC	Caution and Medical Conditions	2 - 2	N	C, H, M, N, T, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
CON	Date of Conviction*	8 - 8	N	X	Must be a valid Gregorian date, YYYYMMDD.
COU	County	1 - 20	A	X	
CRC	Circumcision	1 - 1	A	M, U	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
CRI	Court of Issuing Warrant	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
CRR	Conviction Resulting in Registration	1 - 4	NS	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
CTI	Court ORI	9 - 9	ANS	H	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
DBF	Date Body Found*	8 - 8	N	U	Must be a valid Gregorian date, YYYYMMDD.
DCC	Dental Characteristics	1 - 1	A	M, U	Must contain A or a space. DCC/A searches records containing dental information. DCC/space searches records without dental information.
DCH	Dental Characteristics	12 - 12	ANS	M, U	Format is 2 numeric characters (tooth number), followed by 1-character status code, a 5-character restoration/caries code, a 1-character appliance code, then a 3-character characteristic code. Positions 3-12 are ANS and the only valid special character allowed in 3-12 is the plus sign. DCH must be filled when DCC equals A. DCH must be absent when DCC equals space. Spaces and pluses are ignored in the actual search.
DCL	Date of Clear*	8 - 8	N	A, B, G, H, M, N, P, S, U, V, W, X	Must be a valid Gregorian date, YYYYMMDD.
DEN	Denomination	1 - 9	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
DII	Date Investigative Interest*	8 - 8	N	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Must be a valid Gregorian date, YYYYMMDD.
DIS	Date Incarceration Starts*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DLC	Date of Last Contact*	8 - 8	N	M	Must be a valid Gregorian date, YYYYMMDD.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
DLU	Date Last Update*	8 - 8	N	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, YYYYMMDD.
DNA	DNA Available	1 - 1	A	X	Must be Y or N.
DNO	Detainer Case Number	1 - 20	ANS	W	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
DOA	Date of Arrest*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DOB	Date of Birth*	8 - 8	N	C, H, M, N, T, W, X, 9	Must be a valid Gregorian date, YYYYMMDD.
DOC	Date of Cancel*	8 - 8	N	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z	Must be a valid Gregorian date, YYYYMMDD.
DOD	Date of Detainer*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DOE	Date of Emancipation*	8 - 8	N	M, W	Must be a valid Gregorian date, YYYYMMDD.
DOL	Date of Loss*	8 - 8	N	G	Must be a valid Gregorian date, YYYYMMDD.
DOP	Date of Purge*	8 - 8	N	T	Must be a valid Gregorian date, YYYYMMDD.
DOR	Date of Recovery*	8 - 8	N	A, B, G, P, S, V, W	Must be a valid Gregorian date, YYYYMMDD.
DOT	Date of Theft*	8 - 8	N	A, B, G, P, R, S, V	Must be a valid Gregorian date, YYYYMMDD.
DOV	Date of Violation*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DOW	Date of Warrant*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DPR	Date Probation or Release Revoked*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DRS	Identifying Dress	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
DSE	Date of Sentence Expiration*	8 - 8	N	W	Must be a valid Gregorian date, YYYYMMDD.
DSP	Disposition	4 - 4	A	M	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
DSS	Date of Start of Supervision*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
DTE	Date of Entry*	8 - 8	N	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, YYYYMMDD.
ECR	Criteria for Entry	1 - 2	AS	T	Must contain A or any two-character combination of A-F or plus sign.
EDD	Estimated Date of Death*	8 - 8	N	U	Must be a valid Gregorian date, YYYYMMDD.
EDS	Date of Release of Supervision*	8 - 8	N	C	Must be a valid Gregorian date, YYYYMMDD.
EPD	Engine Power or Displacement	2 - 5	2 - 5	V	Only valid special characters are the hyphen and plus sign. Plus signs in all positions and embedded spaces are prohibited.
ERD	Ending Registration Date*	6 - 6 8 - 8	A N	X	Must contain NONEXP or a valid Gregorian date, YYYYMMDD.
EXL	Extradition Limitation	1 - 2	N	W	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
EXP	Expiration Date*	6 - 6 8 - 8	A N	H	Must contain NONEXP or a valid Gregorian date, YYYYMMDD.
EXT	Extradition	4 - 4	A	W	Must be EXTR, NOEX, or DETN.
EYB	Estimated Year of Birth*	4 - 4	N	U	Must be YYYY format.
EYE	Eye Color	3 - 3	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
FBI	FBI Number	1 - 9	AN	C, H, M, N, T, W, X, 9	
FPA	Footprint Available	1 - 1	A	M, U	Must be Y or N.
FPC	Fingerprint Classification	3 - 3 20-20	A ANS	C, H, M, N, T, U, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. A three-character value must contain NFP.
GNG	Group Name	1 - 22	ANS	T, Z	Only valid special character is the plus sign. Plus signs in all positions are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
GTI	Identifying Graffiti	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
HAI	Hair Color	3 - 3	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
HGT	Height*	3 - 3	N	C, H, M, N, T, U, W, X, 9	
HMC	Hazardous Material Container	1 - 25	ANS	A	Plus signs in all positions are prohibited.
HND	Identifying Hand Signals	1 - 25	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
HPT	Home Port	1 - 20	ANS	B	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
HSP	Hull Shape	2 - 2	AS	B	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
HUL	Outer Hull Material	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
ICA	Investigative Interest Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
IIA	Investigative Interest Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
INC	Place of Incarceration	1 - 50	ANS	C	Plus signs in all positions are prohibited.
ISD	Date of Issue*	8 - 8	N	H	Must be a valid Gregorian date, YYYYMMDD.
ISS	Issuer	1 - 15	ANS	S	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
JWL	Jewelry Description	1 - 100	ANS	M, U	Plus signs in all positions are prohibited.
JWT	Jewelry Type	2 - 2	AS	M, U	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
LIC	License Plate Number	1 - 10	ANS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIS	License Plate State	2 - 2	AS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIT	License Plate Type	2 - 2	AS	C, H, M, N, P, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
LIY	License Plate Year of Expiration*	2 - 2 4 - 4	A N	C, H, M, N, P, R, T, V, W, X, 9	Range (. *-) and branch (. *H and . *L) suffix and plus signs are accepted if <FILE> equals P, R, or V. Only NX is accepted as the two-character format.
LKA	Linkage Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
LKI	Linkage Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
LOC	Release Location	1 - 50	ANS	C	Plus signs in all positions are prohibited.
LOT	Lot Number	1 - 20	ANS	A	Plus signs in all positions are prohibited.
MAK	Gun Make	2 - 23	AS	G	Only valid special character is the plus sign. Plus signs in all positions are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
MIF	Missing Person Interest	1 - 1	A	M	Must be Y or N.
MIS	Miscellaneous	1 - 40	ANS	C, H, M, N, R, S, T, V, W, X, Z, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MKE	Message Key	2 - 4	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be valid NCIC 2000 MKE. Only special characters for valid NCIC 2000 MKE queries are the hyphen and plus sign.
MNP	Missing Person	2 - 2	A	M	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
MNU	Miscellaneous Number	4 - 15	ANS	C, H, M, N, T, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions and embedded spaces are prohibited.
MOD	Model - Article	1 - 9	ANS	A	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MOD	Model - Gun	1 - 20	ANS	G	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
MPA	Dental Models/ Photographs	1 - 1	A	M, U	Must be Y or N.
MPC	Missing Person Circumstances	1 - 1	A	M	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
NAM	Name	3 - 30	ANS	C, H, M, N, T, W, X, 9	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign (e.g., X,X is minimum valid name). NAM prohibited when NMF or NDB is used.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
NDB	Name and Date of Birth	12 - 39	ANS	C, H, M, N, T, W, X, 9	Format is up to 30 alphabetic characters (for Name), followed by @, then 8 numeric characters (for Date of Birth). For Name portion: Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign, which may not precede comma. For the Date of Birth: Plus signs prohibited. NDB prohibited if <TYPE> does not equal PRG. NAM, NMF, and DOB are prohibited when NDB is used.
NIA	Notify Investigative Agency	1 - 1	A	A, B, C, G, H, M, N, P, S, T, U, V, W, X	Must be Y or N.
NIC	NCIC Number	10 - 10	AN	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Must be a valid NCIC System assigned number.
NMF	First Name	3 - 30	ANS	C, H, M, N, T, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. NMF is prohibited when NAM or NDB is used.
NOA	Notify Originating Agency	1 - 1	A	A, B, G, H, M, N, P, S, T, U, V, W	Must be Y or N.
OAN	Owner-Applied Number	1 - 20	ANS	A, B, V	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
OCA	Originating Agency Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
OFF	Offense Code	4 - 24	ANS	N, W, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
OLN	Operator's License	1 - 20	AN	C, H, M, N, T, W, X, 9	

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
OLS	Operator's License State	2 - 2	A	C, H, M, N, T, W, X, 9	Embedded spaces are prohibited.
OLY	Operator's License Year of Expiration	2 - 2 4 - 4	A N	C, H, M, N, T, W, X, 9	Only NX will be accepted as the two-character format.
OOC	Original Offense Code	4 - 4	NS	C, W, N, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
ORD	Offender Registration Date*	8 - 8	N	X	Must be a valid Gregorian date, YYYYMMDD.
ORI	Originating Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. .E* is permitted as a suffix to the ORI Field.
PCO	Protection Order Conditions	2 - 2	N	H	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
PDT	Purge Date*	8 - 8	N	A, B, C, G, H, M, N, P, S, T, U, V, W, X, Z, 9	Must be a valid Gregorian date, YYYYMMDD.
PLC	Place of Crime	2 - 2	A	X	Embedded spaces are prohibited.
PLI	Partial Lot Indicator	1 - 1	A	A	Must be P or C.
PNO	Protection Order Number	3 - 15	ANS	H	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
POB	Place of Birth	2 - 2	AS	C, H, M, N, T, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions and embedded spaces are prohibited.
POC	Point of Contact	1 - 50	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Plus signs in all positions are prohibited.
PPB	Protected Person Date of Birth*	8 - 8	N	H	Must be a valid Gregorian date, YYYYMMDD.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
PPN	Protected Person Name	3 - 30	ANS	H	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after the comma; the hyphen; and the plus sign (e.g., X,X is the minimum valid name).
PPR	Protected Person Race	1 - 1	A	H	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
PRO	Propulsion	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
PSN	Protected Person Social Security Number	9 - 9	NS	H	Only valid special character is the plus sign. Use of plus sign in more than two positions is prohibited.
PSX	Protected Person Sex	1 - 1	A	H	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
RAC	Race	1 - 1	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
RCA	Recovering Agency Case Number	1 - 20	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special characters are the hyphen and plus sign. Plus signs in all positions are prohibited.
REG	Registration Number	1 - 8	ANS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
RES	Registration State	2 - 2	AS	B, R	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
REY	Registration Year of Expiration*	2 - 2 4 - 4	A N	B, R	NX is the only value accepted for the two-character format.
RMI	Ransom Money Indicator	1 - 1	A	S	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
RRI	Recovering Agency Identifier	9 - 9	ANS	A, B, C, G, H, M, N, P, S, T, U, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SCI	Sentencing Court Identifier	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SDT	Date or Series Year	4 - 9	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Article	1 - 20	ANS	A	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Gun	1 - 20	ANS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Securities	1 - 18	ANS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SER	Serial Number - Vehicle/Boat Part	1 - 20	ANS	R, V	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
SEX	Sex	1 - 1	A	C, H, M, N, T, U, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
SGP	Subgroup Name	1 - 35	ANS	T, Z	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
SKN	Skin Tone	3 - 3	A	C, H, M, N, T, W, X, 9	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
SMT	Scars, Marks, Tattoos, and Other Characteristics	3 - 10	AS	C, H, M, N, T, U, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
SNA	Street Name	1 - 25	ANS	X	Plus signs in all positions are prohibited.
SNU	Street Number	1 - 7	ANS	X	Plus signs in all positions are prohibited.
SOC	Social Security Number	9 - 9	NS	C, H, M, N, S, T, W, X, 9	Only valid special character is the plus sign. Use of plus sign in more than two positions is prohibited.
SON	Name of Supervising Officer	3 - 30	ANS	C	Only valid special characters are one mandatory comma, which must appear after position one; no more than one space after comma; hyphen; and plus sign.
SOS	Sexual Offender Status	1 - 1	A	X	Must be Y or N.
SOV	Sex of Victim	1 - 1	A	X	Must be M or F.
SRT	Sort Parameters	5-80	ANS	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Only valid special characters are commas. Only DBF and/or ORI is accepted as SRT MFCs when <FILE> equals U.
STA	State Name	2 - 2	A	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
SXP	Sexual Predator Indicator	1 - 1	A	X	Must be Y or N.
TNO	Telephone Number	12 -12	ANS	X	If no plus sign is used, the format is 3 numerics, followed by a space, 3 numerics, a hyphen, then 4 numerics. The only valid special character is the plus sign. Use of plus sign in all positions is prohibited.
TTO	Identifying Tattoos	3 - 35	ANS	Z	Only valid special characters are the plus sign, dash, slash, and comma. Use of plus sign in all positions is prohibited. Characters 11-35 are free text.
TYP	Type - Article	4 - 7	AS	A	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
TYP	Type - Gun	1 - 2	AS	G	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
TYP	Type - ORI	1 - 1	AN	0	
TYP	Type - Securities	2 - 2	AS	S	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
USR	User Code	2 - 2	AN	A, B, C, G, H, M, N, P, R, S, T, U, V, W, X, Z, 9	Embedded spaces are prohibited.
VCO	Vehicle Color	3 - 7	AS	C, H, M, N, T, V, W, X, 9	Only valid special characters are the dash and plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VIN	Vehicle Identification Number	1 - 20	ANS	C, H, M, N, R, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VMA	Vehicle Make	2- 24	ANS	C, H, M, N, R, T, V, W, X, 9	Use of plus sign in all positions is prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VMO	Vehicle Model	2 - 3	ANS	C, H, M, N, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
VRX	Corrective Vision Prescription	1 - 40	ANS	M, U	Plus signs in all positions are prohibited.
VST	Vehicle Style	2-2	ANS	C, H, M, N, T, V, W, X, 9	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.

SECTION 2 -- SYSTEM CHANGES

Code	Field	Field Length	Format A=Alphabetic N=Numeric S=Special Characters	Valid File Code	Edits
VYR	Vehicle Year*	4-4	NS	C, H, M, N, R, T, V, W, X, 9	Range (.*-) and branch (.*H and .*L) suffix is accepted if <FILE> equals R or V. Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited. Plus sign is prohibited if <FILE> equals W, M, C, H, N, T, X, or 9.
WGT	Weight*	3 - 3	N	C, H, M, N, T, U, W, X, 9	
WNO	Warrant Number	1 - 15	ANS	C, W	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
ZIP	Zip Code	5 - 5 10 - 10	NS NS	X	Only valid special character in the five character format is the plus sign. The ten character format must contain a hyphen in position six and may include plus signs. Plus signs in all positions are prohibited.

Range (.*-) or branch (.*H or .*L) suffixes accepted. Wildcards (+) prohibited.

SECTION 8.11 -- GENERAL GUIDELINES FOR A PERSON FILE SPRQ REQUEST

6. ADDITIONAL GUIDELINES FOR UNIDENTIFIED PERSON FILE

- Since EYB, HGT, and WGT in the Unidentified Person File already contain a range for these fields, the search is executed differently than other range searches.

Search	Hit Records
EYB/19801985.*-	1982-1983 1985-1986
HGT/602604.*-	602-603 603-605
WGT/150.*H	145-155 (hit) 155-160 (not a hit)

- Body Parts Status (BPS) must be 14-15 characters and completely defined. ~~ALL~~, ALD, ALF, and SKL are not allowed in the off-line search.

SECTION 2 -- SYSTEM CHANGES

BPS/RRRRRRRRRRRRRRR	Represents ALL
BPS/FFFFFFFFFFFFFFF	Represents ALF
BPS/DDDDDDDDDDDDDDDD	Represents ALD
BPS/SSSSSSSSSSSSSSSS	Represents SKL
BPS/NNRRRRRNNNNRRRR	
BPS/RR+++R+R+NNN+++	

UNIDENTIFIED PERSON FILE

SECTION 1.5 -- MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
BPS	Body Parts Status	<p>Must be characters ALL, ALD, ALF, SKL, or 14 15 characters consisting of the alphabetic N, R, F, D, or S. For example, RRSSRRRRNNNNRRRR FFDDDDFFDDDDFFF. Entry of 14 15 Ns is invalid.</p> <p>Note: The BPS Field is mandatory only when the MKE Field contains the code EUD or EUV. The BPS Field must be blank if the MKE contains the code EUL.</p> <p>If the code ALL is entered, 14 Rs will be stored in the BPS Field. If the code ALF is entered, 15 Fs will be stored in the BPS Field. If the code ALD is entered, 15 Ds will be stored in the BPS Field. If the code SKL is entered, 14 15 Ss will be stored in the BPS Field. The Diagram for Body Parts Status Field contains a description. A Copy of the diagram is in Section 2 of this chapter.</p>

SECTION 2 -- SYSTEM CHANGES

EYB	Estimated Year of Birth	<p>Must be four numerics followed by a hyphen and four additional numerics. Positions 1 through 4 must be less than or equal to the value of positions 6 through 9. The year indicated in positions 6 through 9 cannot be greater than the year of entry. The value of the range between positions 1 through 4 and 6 through 9 cannot be greater than 20 years.</p> <p>Note: The EYB Field is mandatory when the BPS Field contains the codes ALL or 14 Rs ALF or all Fs or ALD or all Ds.</p>
FPA	Footprints Available	<p>Must be a valid NCIC 2000-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i>. The FPA Field is mandatory if MKE equals EUD or EUV, and the BPS Field contains the codes ALL or if positions 11 and 14 contain the alphabetic R ALD or ALF or if positions 12 and 15 contain the alphabetic D or F.</p>
FPC	Fingerprint Classification	<p>Must be a valid NCIC 2000-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i>.</p> <p>If the MKE equals EUD or EUV and the BPS Field contains the codes ALL or positions 5 and 8 contain the alphabetic R ALD or ALF or if positions 6 and 9 contain the alphabetic D or F, the FPC Field is mandatory.</p> <p>If the MKE equals EUL, the FPC Field is mandatory.</p>

SECTION 2 -- SYSTEM CHANGES

SECTION 2.1 -- EXAMPLE OF AN ENTRY

Following is an example of a base record entry in the Unidentified Person File for a deceased person:

```
1N01HEADER.EUD.DCFBIWA00.RRRRRRRNNNNRRRFFFFFFFFFDDDDFFF.M.W.1953-1958.
19990201.19990210.508-511.175-190.BRO.BRO.SC UL ARM.
1210AADINATT6613SRPM.ABC32456...BODY FOUND WITH BLUE
SHIRT,BLK SLACKS,BLK SOCKS AND SHOES,GRN ARMY JACKET,
FOOT SIZE 10D,PERSON WAS LEFT HANDED.Y.BPOS.C.Y.F..H STABBED IN CHEST.
BB,CL,CO,ER,WA.BB HAS NAME BUDDY, CL IS YEL BIC,CO IS BLK PLASTIC,
ER GOLD,WA IS 17 JEWEL TIMEX.DC MEDICAL EXAMINER OCA/83-12345.
WASHINGTON, DC.202 555-5555
```

Acknowledgment:

```
1L01HEADER
DCFBIWA00
OCA/ABC32456 NIC/U123456789
```

SECTION 2.2 -- MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
BODY PARTS STATUS	MANDATORY	BPS	3-3 1-14 15-15	ALPHABETIC
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ESTIMATED YEAR OF BIRTH	OPTIONAL	EYB	9-9	NUMERIC, SPECIAL CHARACTERS
ESTIMATED DATE OF DEATH	CONDITIONAL	EDD	8-8	NUMERIC
DATE BODY FOUND	MANDATORY	DBF	8-8	NUMERIC
APPROXIMATE HEIGHT	MANDATORY	HGT	3-3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

APPROXIMATE WEIGHT	MANDATORY	WGT	3-3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	3-3 20-20	ALPHABETIC, ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	OPTIONAL SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BODY X-RAYS	MANDATORY	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MANNER AND CAUSE OF DEATH	OPTIONAL	CDA	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	2-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

MED EXAMINER/ CORONER AGENCY NAME AND CASE NUMBER	OPTIONAL	MAN	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER LOCALITY	OPTIONAL	MAL	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER TELEPHONE NUMBER	OPTIONAL	MAT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

SECTION 2.3 -- MANDATORY FIELDS FOR ENTRY

The following fields are mandatory to cause acceptance of an unidentified person entry into NCIC 2000: HDR, MKE, ORI, BPS (mandatory blank for EUL), SEX, RAC, EYB (mandatory if the BPS Field contains the codes ~~ALL~~ALD or ALF), EDD (mandatory blank for EUL), DBF, HGT, WGT, EYE, HAI, FPC (mandatory when the MKE is EUL or when the MKE is EUD or EUV if the BPS contains the codes ~~ALL or the alphabetic R in positions 5 and 8~~ALD or ALF or the alphabetic D or F in positions 6 and 9), OCA, FPA (mandatory if the BPS contains the codes ~~ALL or the alphabetic R in positions 11 and 14~~ALD or ALF or the alphabetic D or F in positions 12 and 15), BXR, and CDA (mandatory when MKE is EUD or EUV). The entry will be rejected if one of the mandatory fields is left blank.

SECTION 2.4 -- \$.K. ADMINISTRATIVE MESSAGE

An agency is required to verify and update the NCIC 2000 unidentified person record with any additional information, including Blood Type (BLT); Dental Characteristics (DCH); Fingerprint Classification (FPC); Jewelry Type (JWT); Scars, Marks, Tattoos, and Other Characteristics (SMT) within 60 days of entry. If a record has a date of entry older than 30 days and any of the above fields are blank, a \$.K. administrative message identifying the blank will be transmitted. The \$.K. administrative message will also include the record. An example of a \$.K. administrative message follows:

```
1L01HEADER
$.K.
MD1012600
NCIC INCOMPLETE MISSING/UNIDENTIFIED PERSON NOTIFICATION AT 1600 EST
19991030. YOUR ENTRY NIC/U105350284, OCA/ABC32456 HAS INFORMATION
MISSING FROM THE FOLLOWING KEY DATA FIELDS: DCH, SMT

IF ANY SUPPLEMENTAL INFORMATION IS AVAILABLE, THAT DATA
SHOULD BE ENTERED IMMEDIATELY. THIS WILL BE YOUR ONLY NCIC
NOTIFICATION
```

SECTION 2.6 -- MESSAGE FIELD CODE EDITS FOR ENTRY

2. When only part(s) of a body or skeleton has been recovered, the NCIC 2000 diagram for the BPS Field should be used.

The diagram divides the body into 14-15 parts which correspond to the 14-15 positions (characters) in the field. The field should contain N (not recovered), S (recovered skeletal), ~~or R (recovered)~~ D (~~recovered-decomposed~~), or F (~~recovered-fresh~~) in the positions corresponding to the body parts. For example, if a body is recovered missing both legs, the field should be coded: RRRRRRRRNNNNNNN
FFFFFFFFFNNNNNN.

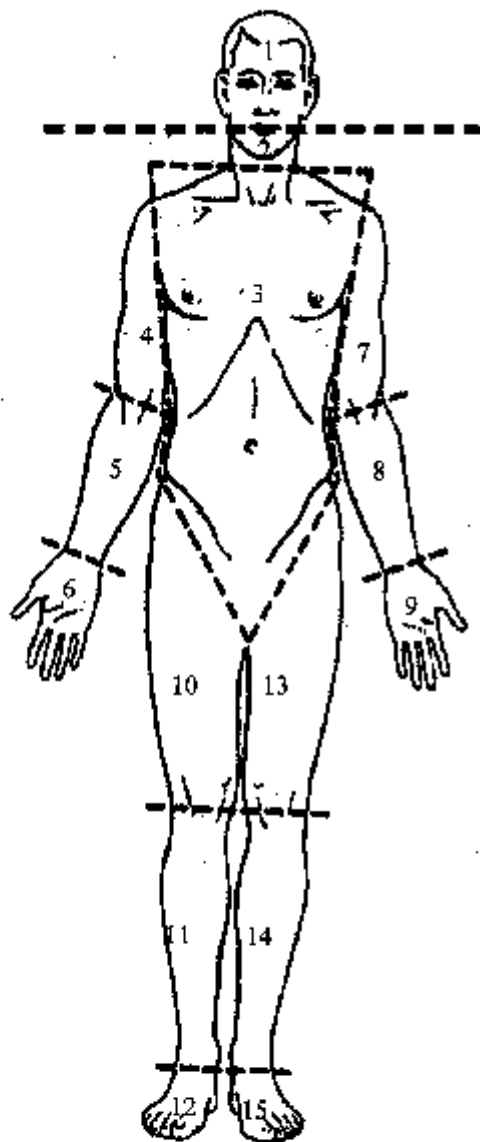
Note: Body parts which were amputated and healed prior to death (antemortem) should be coded as recovered in the BPS Field. Body parts which were amputated antemortem should be coded in the SMT Field using the missing body parts codes.

3. When all 14-15 major parts have been recovered as skeletal remains, instead of 14-15 Ss the code SKL may be entered in the BPS Field. NCIC 2000 will automatically convert the code SKL to 14-15 Ss.
4. When all 14-15 major body parts have been recovered, the codes ~~ALL-ALD~~ or ALF, instead of ~~14-Rs-15 Ds or Fs~~, may be entered in the BPS Field. NCIC 2000 will automatically convert the codes ~~ALL-ALD or ALF~~ to 14-Rs-15 Ds or Fs.

Note: The BPS Field, along with the BPS Field inquiry, is used to link two or more agencies that recover parts of one body. After an unidentified person record for an incomplete body is entered, a BPS Field inquiry should be made using the same BPS code that was entered in the record.

5. A copy of the **DIAGRAM FOR BODY PARTS STATUS FIELD** appears on the following page. The diagram may be reproduced and utilized by officers and coroners to aid in their investigations and assist in NCIC 2000 record entry.

DIAGRAM FOR BODY PARTS STATUS FIELD



N -- Not Recovered
D -- Recovered-Decomposed
F -- Recovered-Fresh
S -- Skeletal

1. CRANIUM
2. MANDIBLE
3. TORSO
4. RIGHT UPPER ARM
5. RIGHT FOREARM
6. RIGHT HAND
7. LEFT UPPER ARM
8. LEFT FOREARM
9. LEFT HAND
10. RIGHT UPPER LEG
11. RIGHT LOWER LEG
12. RIGHT FOOT
13. LEFT UPPER LEG
14. LEFT LOWER LEG
15. LEFT FOOT

Instructions:

The purpose of the body parts status is to link two or more agencies that recover parts of one body. Therefore, body parts which were amputated and healed prior to death (antemortem) should be coded as recovered in the Body Parts Status Field. Body parts which were amputated antemortem should be coded in the Scars, Marks, Tattoos, and Other Physical Characteristics Field using the missing body parts codes.

SECTION 2 -- SYSTEM CHANGES

SECTION 5.2 -- MESSAGE FIELD CODES FOR BPS FIELD INQUIRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
BODY PARTS STATUS	MANDATORY	BPS	14-14 15-15	ALPHABETIC
SEX	OPTIONAL	SEX	1-1	ALPHABETIC
RACE	OPTIONAL	RAC	1-1	ALPHABETIC
AREA	OPTIONAL	ARE	2-3	ALPHABETIC, SPECIAL CHARACTERS
IMAGE INDICATOR*	OPTIONAL	IND	1-1	ALPHABETIC

* NCIC 2000 format only

SECTION 5.3 -- REQUIREMENTS FOR INQUIRY USING THE BPS FIELD

An agency which recovers a partial unidentified body should transmit an inquiry and in the BPS Field identify all body parts which have been and have not been recovered. An inquiry using BPS requires that at least one body part be missing, but that not all are missing. Optionally SEX, RAC, and ARE can be used in the inquiry to limit the search.

1. BODY PARTS STATUS (BPS)

1. NCIC 2000 compares the BPS Field code in the inquiry with the BPS Field code of records on file that contain at least one N (for not recovered) in any of the ~~14~~15 positions of the BPS Field, i.e., all records for incomplete bodies. The following checks are conducted on each of the ~~14~~15 positions of the BPS Field in the inquiry and records on file:

1. If the codes are equal, they must be N.
2. If the codes are not equal, one of the codes must be N.

2. If any position of the BPS Field in the inquiry and BPS Field in the record on file does not meet these checks, the record on file is eliminated as a possible match. For example, if an inquiry contains ~~RRNN~~RRRRRRRRRRRRFFNNNNFFFFFFFFFF, only those records having an N in positions 1, 2, ~~3~~, and ~~6~~ 7 through ~~14~~15, and any combination of

SECTION 2 -- SYSTEM CHANGES

Ns, Rs, Ds or Fs, and Ss in positions 3 4 through 5 6 will be returned as possible matches.

3. The response to an inquiry on the BPS Field contains all abbreviated records on file that pass the above checks. The abbreviated record will contain the following fields: BPS, SEX, RAC, EYB, EDD, DBF, ORI, and NIC.

SECTION 5.4 -- EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

Positive Response:

1L01HEADER DCFBIWA00

NCIC HAS 4 POSSIBLE MATCHES FOR YOUR INQUIRY. THE TWO
HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE
NIC NUMBERS OF UP TO 20 OF THE HIGH SCORE RECORDS.
CONTACT NCIC FOR OFF-LINE SEARCH FOR ALL RECORDS.

MKE/UNIDENTIFIED PERSON DECEASED
ORI/MD1201600 BPS/XXXXXXXXXXXXXXXXXXXXXXXXXXXX SEX/M RAC/W EYB/1964-1966
EDD/19970908
DBF/19970910 HGT/508-511 WGT/160-170 EYE/BRO HAI/BRO SMT/SC UR ARM
FPC/12101116141109111713
MIS/THE VICTIM WAS WEARING A BLUE DRESS SHIRT, WHITE V-NECK TSHIRT,
MIS/BLUE AND WHITE PLAID DRESS SLACKS, BLUE BOXER SHORTS, A BLACK BELT,
MIS/BLACK NYLON DRESS SOCKS, AND BROWN SLIP-ON SHOES, SIZE 9, VICTIM WAS
MIS/LEFT-HANDED, HAD A DARK SUNTAN, AND SMOKED SALEMS
OCA/ABC32456 BLT/BP0S CRC/C FPA/Y BXR/F
VRX/0D-2D50E-D25X90 OS-2D00E-D25X95
CDA/H VICTIM WAS STABBED WITH A KNIFE
JWT/ER
JWL/DIAMOND STUD LEFT EAR
MAN/BALTIMORE MED EXAM OCA/ABC32456
MAL/BALTIMORE MD MAT/301 555-1234
ORI IS ANY CITY PD MD 310 555-7896
SMT/SC UL ARM

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/VICTIM HAS NUMEROUS CARIES

SECTION 2 -- SYSTEM CHANGES

TOOTH	STAT	RSTRINS / CRIES					APPL	OTHER	CHAR
		M	Q	D	B	L			

1	A								
2		1	1					GH	
A 4			1						
E 8					2				
16	A								
17	X								
P 25							F		
Q 26	A						E		
R 27							F		
31				1					
32	A								

01X	32X
02MO	31F
03V	30V
040	29V
05V	28V
06V	27V
07V	26X
08F	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/U000003016 DTE/19970920 0000 EDT

MKE/UNIDENTIFIED PERSON DECEASED
 ORI/DCFBIWA00 BPS/XXXXXXXXXXXXXXXXXXXXXXXXXXXX SEX/M RAC/W EYB/1963-1966
 EDD/19981113
 DBF/19981113 HGT/509-511 WGT/160-170 EYE/BRO HAI/BRO
 FPC/1210AADINATT6613SRPM
 MIS/THE VICTIM WAS WEARING BLUEJEANS AND TSHIRT, NO SHOES OR
 MIS/socks,VICTIM WAS RIGHT-HANDED,AND HAD A DARK COMPLEXION
 OCA/ABC32456 BLT/AP0S CRC/N FPA/Y BXR/F
 VRX/OD-2D50E-D25X90 OS-2DOOE-D25X95 CDA/H VICTIM WAS STABBED WITH A
 CDA/KNIFE
 JWT/WA
 JWJ/ROLEX
 MAN/DC MED EXAM CASE 34-927AF
 MAL/WASH DC MAT/202 555-1234
 ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-0000
 NIC/U002113224 DTE/19981113 0000 EST

U000003016 095 U002113224 095 U112345891 090 U894539002 070

The NICs are listed in descending order by score.

2.6 MODIFICATIONS OF THE DENTAL CODES AND MATCHING ALGORITHM FOR THE MISSING AND UNIDENTIFIED PERSON FILES, ADDITION OF DENTAL CODES TO THE WANTED PERSON FILE, AND CREATION OF A DENTAL MATCHING ALGORITHM BETWEEN THE WANTED PERSON AND THE UNIDENTIFIED PERSON FILES

AFFECTED BY CHANGE:

Introduction
Other Transactions
Missing Person File
Unidentified Person File
Wanted Person File

EFFECTIVE DATE:

April 2004

Background

At their December 1998 meeting, the CJIS Advisory Policy Board approved the Dental Task Force's recommendations to modify the dental codes in the Missing Person and Unidentified Person Files, modify the dental matching algorithm between the Missing Person and Unidentified Person Files, add the ability to enter dental codes in Wanted Person File records, and create a dental matching algorithm between the Wanted Person File and the Unidentified Person File. This TOU encompasses all of the above-mentioned enhancements. Changes to the *NCIC 2000 Code Manual* will be incorporated in a TOU to be published at a later date.

Note: The dental data existing in the NCIC Missing and Unidentified Person Files will automatically be modified to the new codes when these enhancements are implemented. **After the modification is implemented, any new records entered into the affected files not using the new coding will be rejected.** This enhancement will impact both NCIC Legacy (1L01) and NCIC 2000 (1N01) users. The dental codes will be converted to the new dental codes by the CJIS Division for day 1 forward implementation. Recommendation: When NCIC Legacy users make the dental programming changes, users should convert the Supplemental Dental 1L01 header transactions to 1N01.

Additions to the *NCIC 2000 Operating Manual* are indicated by **highlighting** and deletions are indicated by **strikeout**. MISSING PERSON FILE and UNIDENTIFIED PERSON FILE CHAPTERS SECTION 9 - SUPPLEMENTAL DENTAL RECORD are replaced entirely by the SECTION 9 information provided. The WANTED PERSON FILE CHAPTER SECTION 11- SUPPLEMENTAL DENTAL RECORD is new and should be added to the end of the chapter.

INTRODUCTION

SECTION 2.8 -- ERROR MESSAGES

REJECT - FIELD ERROR DCH XXX

There are erroneous data in a subfield of the Dental Characteristics (DCH) Field in a Missing Person, or Unidentified Person, or Wanted Person File record.

SECTION 2.9 -- ADMINISTRATIVE MESSAGES

OTHER ADMINISTRATIVE MESSAGES

\$M. Wanted/Unidentified Person Dental Match Notification

A \$.M. administrative message is sent to the ORI initiating the entry/modification transaction that results in potential hits during the wanted/unidentified person dental comparison. It is also sent to the ORI(s) of record for the possible matches from the comparison.

The following is an example of a \$.M. administrative message:

\$.M.LD1HEADER
WV1012600

YOUR RECORD WITH NIC/U123456789 OCA/3456789 IS A POSSIBLE MATCH WITH THE
FOLLOWING RECORD(S) .

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF DENTAL DATA FOR
NIC/U123456789.

MKE/WANTED PERSON
ORI/WV0000002 NAM/SMITH, JOHN P SEX/M RAC/B POB/NY DOB/19501224 HGT/600
WGT/200 EYE/BRO HAI/BLK
OFF/EXTORT - THREAT INJURE PERSON
DOW/20001210 OCA/987654321
ORI IS ANY CITY PD WV 304 555-5555

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/VICTIM HAS NUMEROUS CARIES

D1X	32X
D2V	31V
D3V	30V
D4V	29V
D5V	28V
D6V	27V
D7V	26V
D8V	25MODFL
D9V	24V

SECTION 2 -- SYSTEM CHANGES

10V 23V
11V 22V
12V 21V
13V 20V
14V 19V
15V 18MO
16X 17X

NIC/W654987321 DTE/20001212 1400 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

MKE/WANTED PERSON
ORI/OH9999992 NAM/SMITH, JACK S SEX/M RAC/B DOB/19450102 HGT/509
WGT/190 EYE/BRO HAI/BLK
OFF/ARSON - BUSINESS - ENDANGERED LIFE
DOW/20010412 OCA/123456789
ORI IS ANY CITY PD OH 614 111-1111

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/VICTIM HAS NUMEROUS CARIES

01X 32X
02V 31V
03V 30V
04V 29V
05V 28V
06V 27V
07V 26V
08V 25MODFL
09V 24V
10V 23V
11V 22V
12V 21V
13V 20V
14V 19V
15V 18MO
16X 17X

NIC/W147258369 DTE/20010413 1300 EST
IMMED CONFIRM WARRANT AND EXTRADITION WITH ORI

NIC	SEX/		EYB/		DOB	DOB	HGT	WGT	EYE	HAI	MATCH	DATA	M	P	N
	ST	RAC	YOB	DBF											
W111111111	MD	M/B	1948	19900107	600	190	BRO	BLK					30	2	0
W222222222	VA	M/B	1950	20000430	601	200	BRO	BLK					29	0	3
W333333333	IL	M/B	1946	20010214	509	205	BRO	BLK					29	0	3

MAKE INQUIRY ON NCIC (NIC) NUMBER TO OBTAIN COMPLETE RECORD(S) .

SECTION 2 -- SYSTEM CHANGES

Note: The above example depicts only five possible matches; however, typically there will be in excess of 35 possible matches. In situations where more than 35 possible matches are found, the following will be appended to the \$.M. message:

ADDITIONAL POSSIBLE MATCHES AVAILABLE, CONTACT NCIC CONTROL IF NEEDED.

Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record(s) and contact the agency(s) that entered the record(s) to confirm possible matches.

\$.M. Unidentified/Missing Person Dental Match Notification

A \$.M. administrative message is sent to the ORI initiating the entry/modification transaction that results in potentially positive hits during the missing/unidentified person dental comparison. It is also sent to the ORI(s) of record for the possible matches from the comparison.

The following is an example of a \$.M. administrative message:

\$.M.L01
WV1012600

YOUR RECORD WITH NIC/U555111333 OCA/3456789 IS A POSSIBLE MATCH
WITH THE FOLLOWING RECORD(S) .

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF DENTAL DATA FOR
NIC/U555111333 .

MKE/MISSING PERSON DISABILITY
ORI/DCFBIVADO NAM/ROBERTS, RUPERT P SEX/M RAC/W DOB/19400101
HGT/511 WGT/145 EYE/BRO HAI/BRO
MNP/MP DLC/19800105 OCA/123
HIS/LSW GRN SLACKS, WHI PULLOVER, BLK WINGTIPS SIZE 10D,
HIS/CORNROWS, RIGHT HANDED
BLT/APOS CRC/U FPA/N BXR/F
ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-1234

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES

01X	32X
02MO	31M
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08F	25V
09V	24V
10V	23V
11V	22V

SECTION 2 -- SYSTEM CHANGES

12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M107649846 DTE/19800111 1300 EDT
 IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MAKE/MISSING PERSON INVOLUNTARY
 ORI/MD1012699 NAM/JONES, THOMAS T SEX/M RAC/W DOB/19400606
 HGT/509 WGT/153 EYE/BRO HAI/BRO
 MNP/MP DLC/19800529 OCA/CSD567
 MIS/LAST SEEN WEARING BLUE JEANS AND WHITE PULLOVER SHIRT
 ORI IS ANY CITY PD MD 301 555-1212

DENTAL CHARACTERISTICS
 DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES

01X	32X
02MO	31M
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08DF	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M107650007 DTE/19800605 1200 EDT
 IMMED CONFIRM MISSING PERSON STATUS WITH ORI

NIC	SEX/		EYB/		ST	RAC	YOB	DBF/DLC	HGT	WGT	EYE	HAI	MATCH DATA	M	P	N
	ST	RAC	YOB	DBF/DLC												
M555555555	WV	M/W	1940	19790102	600	190	BRO	BRO						30	1	1
M666666666	OH	M/B	1942	19800214	601	200	BRO	BLK						30	2	0
M777777777	PA	M/W	1941	19780304	509	205	BLU	BRO						30	2	0

MAKE INQUIRY ON NCIC (NIC) NUMBER TO OBTAIN COMPLETE RECORD(S) .

SECTION 2 -- SYSTEM CHANGES

Note: The above example depicts only five possible matches; however, typically there will be in excess of 35 possible matches. In situations where more than 35 possible matches are found, the following will be appended to the \$.M. message:

ADDITIONAL POSSIBLE MATCHES AVAILABLE, CONTACT NCIC CONTROL IF NEEDED.

Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record(s) and contact the agency(s) that entered the record(s) to confirm possible matches.

The \$.M. administrative message is also provided to NCMEC when the MIF Field contains Y.

\$.M. Unidentified/Missing Person Physical Characteristics Match Notification

A \$.M. administrative message is sent to the ORI initiating the entry/modification transaction that results in potentially positive hits during the missing/unidentified person physical characteristics comparison. It is also sent to the ORI(s) of record for the possible matches from the comparison.

The following is an example of a \$.M. administrative message:

\$.M.L01
WV1012600

YOUR RECORD WITH NIC/U191156321 OCA/543AB1 IS A POSSIBLE MATCH
WITH THE FOLLOWING RECORD(S).

THIS SEARCH WAS INITIATED BY THE ENTRY/UPDATE OF DENTAL DATA FOR
NIC/U191156321.

MKE/MISSING PERSON DISABILITY
ORI/DCFBIVADO NAM/HANES, STEVEN R SEX/M RAC/W DOB/19400101
HGT/511 WGT/145 EYE/BRO HAI/BRO
MNP/MP DLC/19800105 OCA/453321
MIS/LSW BLK COAT, WHI PANTS, BLK WINGTIPS SIZE 10D,
MIS/MUSTACHE, RIGHT HANDED
BLT/APOS CRC/U FPA/N BXR/F
ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-1234

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES

01X	32X
02MO	31M
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08F	25V
09V	24V

SECTION 2 -- SYSTEM CHANGES

10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M235271236 DTE/19800111 1300 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MKE/MISSING PERSON INVOLUNTARY
ORI/MD1012699 NAM/JAMES, TONY W SEX/M RAC/W DOB/19400610
HGT/510 WGT/157 EYE/BRO HAI/BRO
MNP/MP DLC/19800529 OCA/CSD567
MIS/LAST SEEN WEARING NAVY SLACKS AND WHITE SHIRT
ORI IS ANY CITY PD MD 301 555-1212

DENTAL CHARACTERISTICS
DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES

01X	32X
02MO	31M
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08DF	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M234981255 DTE/19800605 1200 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

SECTION 2 -- SYSTEM CHANGES

NIC	ST	SEX/ RAC	EYE/ YOB	DBF/DLC	HGT	WGT	EYE	HAI	MATCH	DATA	M	P	N
M410410410	WV	M/W	1940	19790102	600	190	BRO	BRO	FPC/EYE/SMT				
M510510510	OH	M/B	1942	19800214	601	200	BRO	BLK	EYE				
M912912912	PA	M/W	1941	19780304	509	205	BLU	BRO	WGT				

MAKE INQUIRY ON NCIC (NIC) NUMBER TO OBTAIN COMPLETE RECORD(S) .

Note: The above example depicts only five possible matches; however, there may be in excess of 100 possible matches. In situations where more than 100 possible matches are found, the following will be appended to the \$.M. message:

ADDITIONAL POSSIBLE MATCHES AVAILABLE, CONTACT NCIC CONTROL IF NEEDED.

Upon receipt of a \$.M. message, the inquiring agency must review all of the information in the candidate record(s) and contact the agency(s) that entered the record(s) to confirm possible matches.

The \$.M. administrative message is also provided to NCMEC when the MIF Field contains Y.

\$.N. Wanted/Unidentified Person No Dental Match Notification

A \$.N. administrative message is sent to the ORI initiating an entry/modification transaction containing dental data that results in no potential matches during the wanted/unidentified person dental comparison.

The following is an example of a \$.N. administrative message:

\$.N.
MD1012600
YOUR RECORD WITH NIC/W562489512 OCA/98569852 HAS BEEN SEARCHED.
THE DENTAL SEARCH DID NOT PRODUCE ANY POSSIBLE MATCHES.

\$.N. Unidentified/Missing Person No Match Notification

A \$.N. administrative message is sent to the ORI initiating an entry/modification transaction that results in no potential matches during the unidentified/missing person comparison.

The following is an example of a \$.N. administrative message:

\$.N.
MD1012600
YOUR RECORD WITH NIC/M987654321 OCA/123456789 HAS BEEN SEARCHED.
THE SEARCH DID NOT PRODUCE ANY POSSIBLE MATCHES.

SECTION 2 -- SYSTEM CHANGES

OTHER TRANSACTIONS

SECTION 8.8 -- SEARCH CRITERIA (RSCH) MESSAGE FIELD CODE EDITS

CON	Date of Conviction*	8 - 8	N	X	Must be a valid Gregorian date, YYYYMMDD.
COU	County	1 - 20	A	X	
CRC	Circumcision	1 - 1	A	M, U	Must be valid code from the <i>NCIC 2000 Code Manual</i> (December 2000).
CRI	Court of Issuing Warrant	9 - 9	ANS	C	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
CRR	Conviction Resulting in Registration	1 - 4	NS	X	Only valid special character is the plus sign. Plus signs in all positions are prohibited.
CTI	Court ORI	9 - 9	ANS	H	Only valid special character is the plus sign. Plus signs in all positions and embedded spaces are prohibited.
DBF	Date Body Found*	8 - 8	N	U	Must be a valid Gregorian date, YYYYMMDD.
DCC	Dental Characteristics	1 - 1	A	M, U, W	Must contain A or a space. DCC/A searches records containing dental information. DCC/space searches records without dental information.
DCH	Dental Characteristics	10 - 12	ANS	M, U, W	Format is 2 numeric characters (tooth number), followed by 1-character status code, a 5-character restoration/caries code, a 1-character appliance code, then a 3-character up to 7 characteristic codes. Positions 3- 12 10 are ANS and the only valid special character allowed in 3- 12 10 is the "/" or plus sign. DCH must be filled when DCC equals A. DCH must be absent when DCC equals space. Spaces and pluses are ignored in the actual search.

Range (.-) or branch (.*H or .L) suffixes accepted. Wildcards (+) prohibited.

SECTION 8.11 -- GENERAL GUIDELINES FOR A PERSON FILE SPRQ REQUEST

3. DENTAL CHARACTERISTICS GUIDELINES

1. DCH will be searched as a set if there is more than one search statement for that MFC. The first two characters indicating the number of the tooth must be numeric. ~~The third character is the status code, if any. Characters four through eight should be any restoration/carie codes. The ninth character should be a removable appliance code, if any. Characters 10 through 12 should be any characteristic codes. The last ten characters should be alphanumeric, including blanks and wildcards.~~ Characters four through ten should be searched in the MODFLCR order. Additionally, the third character may be X, /, or V. If / is used in the third character, only R may be the tenth character. The characters X and V may not be used with any other code except the + for a particular tooth.
2. Blanks and wildcards are ignored in the actual search. Due to the complexity of the DCH field, a scoring technique is used for the search and records may list where codes do not match exactly. The records returned will match the request exactly, unless the user enters the wildcard +
3. Additional information regarding dental characteristics codes can be found in the *NCIC 2000 Operating Manual* and the *NCIC 2000 Code Manual*.

DCH/01 11 RTP%17X%29A%32 PAC Will be searched as a set.

DCH/01+11++++RTP

DCH/01 11 RTP

Will hit on the following:

DCH/01F31212A

DCH/01 011 RTP

DCH/01A1212 ITPR

DCH/01A123

DCH/01 MO%17V%29X%32V

Will be searched as a set.

DCH/01 MO%17V%29X%32V

Will hit on any record with MO listed for tooth number one, V listed for tooth numbers 17 and 32, and X listed for tooth number 29, regardless of the coding for other teeth in the record

DCH/01+MO+++++%17V

Will hit on any record with MO listed for tooth number one (the D, F, or L may also be coded for the tooth since the + is used) and with V listed for tooth number 17.

SECTION 2 -- SYSTEM CHANGES

In a search for records containing ~~any~~ dental information, DCC/A should be used as a search statement. In a search for records without ~~any~~ dental information, DCC/ should be used.

MISSING PERSON FILE**SECTION 1.9 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
DCH	Dental Characteristics	May contain a maximum of 256319 codes consisting of three two numerics followed by a slash and one alphabetic character, one numeric character, or one to three characters to seven alphabetic characters or one special character. The only exceptions are that the codes ALL or UNK will be permitted in the DCH Field. If the code ALL or UNK is entered, no additional information may be entered in the DCH Field. More details can be found in Section 9 of this chapter.

SECTION 2.8 -- AUTOMATIC CROSS-SEARCH WITH UNIDENTIFIED PERSON RECORDS

- The message includes abbreviated records for up to 100 possible matches for the physical cross-search and 35 for the dental cross-search. If more than 100 records were matched using physical characteristics or if 35 were matched using dental characteristics, the remaining records can be obtained by contacting FBI CJIS staff at 304-625-3000. If the cross-search does not produce any match, all entering/updating agencies are notified through a \$.N. administrative message.

SECTION 5.1 -- EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) ACKNOWLEDGEMENT**EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY (QM) WITH NEGATIVE AND POSITIVE RESPONSES****Positive Response:**

\$.M.1L01HEADER
CA1012600

~~NCIC HAS 36 POSSIBLE MATCHES FOR YOUR INQUIRY ON:—
AGE/35 SEX/M RAC/W EYE/BRO HAI/BRO HGT/511 WGT/148.—
THE TWO HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE NIC NUMBERS
OF UP TO 20 OF THE HIGH SCORE RECORDS.~~

SECTION 2 -- SYSTEM CHANGES

MKE/MISSING PERSON DISABILITY
 ORI/DCFBIWA00 NAM/JONES, JASON J SEX/M RAC/W POB/PA DOB/19640101
 HGT/511 WGT/145 EYE/BRO HAI/BRO SMT/SC UL ARM
 SOC/211440001
 MNP/MP DLC/19790718 OCA/123
 MIS/LSW GRN SLACKS, WHI PULLOVER, BLK WINGTIPS SIZE 10D, SCAR IS 4
 MIS/4 INCHES, CREWCUT HAIR, RIGHTHANDED, VRX FOR LEFT EYE IS
 MIS/OS-12D00E-D25X120 D5 DEG BASE DOWN
 BLT/APOS CRC/U FPA/N BXR/F
 VRX/OD-12D00E-D25XI40 D5 DEGREES BASE UP
 JWT/AB BB KC CU
 JWT/BELT BUCKLE IS IN THE SHAPE OF A GUN, 4 KEYS ON CHAIN
 ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-1234
 SMT/SC R LEG
 SMT/SC L LEG
 SMT/SC R ARM
 SMT/BLIND
 SMT/ART L ARM
 SMT/SC FACE
 SMT/HEAR AID
 SMT/HARELIP

DENTAL CHARACTERISTICS

DXR/Y MPA/N DRE/PERSON HAS NUMEROUS CARIES

~~TOOTH STAT RSTRTNS / CARIES APPL OTHER CHAR~~

~~M O D B L~~

1	A			
2		1	1	GH
A 4		1		
E 8			2	
16	A			
17	X			
M 22				ACO
Θ 24				BDP
P 25				F
Q 26	A			C CPA
R 27				F
S 28				
30				DAO
31		1		
32	A			PAC

D1X	32X
D2MO	31M
D3V	30V
D4O	29V
D5V	28V
D6V	27V

SECTION 2 -- SYSTEM CHANGES

07V	26X
08F	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/M107649846 DTE/19790801 0000 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

MKE/MISSING PERSON - INVOLUNTARY
ORI/MD1012699 NAM/THOMAS,TOM SEX/M RAC/W POB/TX DOB/19640606 HGT/509
WGT/153 EYE/BRO HAI/BRO SKN/FAR
SMT/TAT L LEG FPC/PMPICI14151617181920 SOC/211440001 MNP/MP
DLC/19980529 OCA/CSD567
MIS/LAST SEEN WEARING BLUE JEANS AND BLACK PULLOVER SHIRT,
MIS/LEFT-HANDED, SMOKES WINSTONS
LIC/ABC123 LIS/MD LIY/2000 LIT/PC
VIN/1Q87H2N100001 VYR/1972 VMA/CHEV VMO/CAM VST/2T VCO/BLK
ORI IS ANY CITY PD MD 301 555-1212
NIC/M107650007 DTE/19980811 0000 EDT
IMMED CONFIRM MISSING PERSON STATUS WITH ORI

M107649846 090 M107650007 090 M123456301 090 M123456401 090
M104545687 090 M123456202 090 M123456302 090 M123456402 090
M987654321 085 M123456203 085 M123456303 083 M123456403 080
M987654323 075 M123456204 075 M123456304 075 M123456404 075
M987654343 060 M123456205 057 M123456305 057 M123456405 057

The NICs are listed in descending order by score.

**Section 9 of the Missing Person File chapter should be replaced entirely by the following
Section 9 - Supplemental Dental Record:**

SECTION 9 - SUPPLEMENTAL DENTAL RECORD

9.1 MESSAGE FIELD CODES FOR DENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL X-RAYS AVAILABLE	MANDATORY	DXR	1-1	ALPHABETIC
DENTAL MODELS	MANDATORY	MPA	1-1	ALPHABETIC
DENTIST'S REMARKS	OPTIONAL	DRE	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL CHARACTERISTICS	MANDATORY	DCH	3 - 319	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

* NCIC 2000 format only

9.2 WHEN TO USE A SUPPLEMENTAL DENTAL RECORD ENTRY

The Missing Person File includes dental characteristics for the purpose of matching information against records in the NCIC 2000 Unidentified Person File.

Only the agency that entered the missing person record may enter dental data into that record. The agency must enter (MKE/ED) separately from the base record and other supplemental data.

9.3 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD ENTRY

The following is an example of a supplemental data entry adding dental characteristics data to the base record:

```
1N01HEADER.ED.DCFBIWA00.NIC/M107649846.OCA/12334.Y.N.PERSON HAS NUMEROUS  
CARIES.01X,02MO,03V,04V,05V,06V,07V,08V,09V,10V,11V,12V,13V,14V,15V,16X,  
17X,18/,19V,20V,21V,22V,23V,24V,25V,26V,27V,28V,29V,30V,31V,32X
```

Note: In the above message all teeth are coded. Additionally, tooth number 02 is the only tooth on which dental work has been performed; teeth 01, 16, 17, and 32 are missing; and no information is remembered for tooth 18.

Acknowledgment:

```
1L01HEADER  
DCFBIWA00  
ENTRY DENTAL DATA NIC/M107649846 OCA/12334
```

The above supplemental record entry contains: header (1N01HEADER), message key (ED), Originating Agency Identifier (DCFBIWA00), two record identifiers (NIC/M107649846 and OCA/12334), and the dental information to be added to the record.

9.4 IDENTIFICATION OF A RECORD FOR ENTRY OF DENTAL DATA

The missing person record to which dental data are to be added must be identified by NIC and OCA, in that order, followed by the dental information.

9.5 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD ENTRY

Supplemental dental information and other supplemental identifiers cannot be transmitted in the same message. Dental information is entered with MKE/ED.

The entry of a supplemental dental record to a Missing Person File record will cause a cross-search of all Unidentified Person File records.

1. The DXR Field must contain Y or N.
2. The MPA Field must contain Y or N.
3. The DRE Field can hold up to 50 characters. This field should contain dental remarks that cannot be coded in the DXR, MPA, or DCH Fields.

9.6 DENTAL CHARACTERISTICS (DCH) FIELD

1. The DCH Field describes the status of each tooth, restorations for each surface of the tooth (MODFL), missing (X), virgin (V), no information remembered (/), root canal (R), or crown (C).
 1. An NCIC 2000 Missing Person Dental Report, or one similar, can be completed by a dentist or forensic odontologist and returned to the user for entry.
 2. If all 32 permanent teeth are present with no restorations, the agency can enter the code ALL in the DCH Field. If the agency enters ALL in the DCH Field, it cannot add information and the system transmits the following after the DRE Field in a positive response:

ALL 32 PERMANENT TEETH ARE PRESENT WITH NO RESTORATIONS

Note: If an agency enters ALL in the DCH Field, the code V will be used for all 32 teeth and the system will generate a dental cross-search comparison.
 3. If dental characteristics are not available for coding, then the agency should enter UNK in the DCH Field. If the agency enters the code UNK in the DCH Field, the system transmits the following after the DRE Field in a positive response:

DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE

Note: If an agency enters UNK in the DCH Field, NCIC will not generate a dental cross-search comparison .
2. The codes must be entered using a comma as a separator with the exception of the last code which must be followed by a period (field delimiter) or logical end of transmission.
3. If the agency does not enter the code ALL or UNK, the only valid codes shall be 01 through 32. Each code shall be used only once. These codes shall be followed by the appropriate letter(s) or special character (e.g., 01M).

A modification of any code for the 01 through 32 tooth codes will replace any coding for that specific tooth, (for example, 01MO was initially entered, 01FL was modified into the record, the record will then list only 01FL). If new codes must be added to the existing codes for a tooth, the existing codes must be reentered along with the new codes, (for example, 01MO was initially entered for tooth number 1 and FL must be added, then 01MOFL should be entered to list 01MOFL).

4. The DCH Field shall contain a maximum of 32 codes consisting of two numerics followed by option 1, 2, or 3:
 1. One special character /, or one special character / followed by R.
 2. One alphabetic character M, O, D, F, L, X, or V.
 3. Two to seven alphabetic characters M, O, D, F, L, C, and R.
5. Any combination of M, O, D, F, or L should be entered in the sequence of M, O, D, F, L.
6. The R character should follow any combination of M, O, D, F, L, C or the / character.
7. The C character should follow any combination of M, O, D, F, or L.
8. The only character that should be used with / is the R character.
9. The characters V and X should not be used with any combination of characters.
10. The characters M, O, D, F, L, C, R, /, V, and X may be used only once per numeric.

9.7 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD MODIFICATION

1N01HEADER.MD.DCFBIWA00.NIC/M107649846.OCA/12345.DCH/01MOFL,15MO,21V

Acknowledgment:

1L01HEADER
DCFBIWA00
MODIFY DENTAL DATA NIC/M107649846 OCA/12345

The above modify supplemental example contains: header (1N01HEADER), message key (MD), Originating Agency Identifier (DCFBIWA00), two missing person record identifiers (NIC/M10769846 and OCA/12345), and the dental field to be modified (DCH/01MOFL,15MO,21V).

9.8 REQUIREMENTS FOR SUPPLEMENTAL DENTAL RECORD MODIFICATION

A supplemental dental record may be modified (MKE/MD) to:

1. Change the code entered in the DXR and/or MPA Fields. Since these field are mandatory, the codes cannot be deleted using a modify message.

2. Change or delete the information entered in the DRE Field.
3. Change any coding for the 32 tooth codes of the DCH Field.

9.9 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD CANCELLATION

1N01HEADER.XD.DCFBIWA00.NIC/M107649846.OCA/12345

Acknowledgment:

1L01HEADER
DCFBIWA00
CANCEL DENTAL DATA NIC/M107649846 OCA/12345

The above cancel supplemental example contains: header (1N01HEADER), message key (XD), Originating Agency Identifier (DCFBIWA00), and two missing person record identifiers (NIC/M10769846 and OCA/12345).

9.10 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD CANCELLATION

To cancel dental data, the missing person record must be identified by the NIC and OCA, in that order. A supplemental dental cancellation message will delete all dental information from the record identified. When a Missing Person File record is canceled, located, or cleared, all supplemental dental information are retired.

UNIDENTIFIED PERSON FILE**SECTION 1.5 -- MESSAGE FIELD CODES AND EDITS**

Code	Field	Edits
DCH	Dental Characteristics	May contain a maximum of 256-319 codes consisting of three two numerics followed by a slash and one to seven alphabetic characters, one numeric character, or one to three characters or one special character. The only exceptions are is that the codes ALL or UNK only will be permitted in the DCH Field. If the code ALL or UNK is entered, no additional information may be entered in the DCH Field. More details can be found in Section 9 of this chapter

SECTION 2.8 -- AUTOMATIC CROSS-SEARCH WITH MISSING AND WANTED PERSON RECORDS

- Once the comparisons are made to the missing person records, the system sends \$.M. administrative messages to all entering agencies. The \$.M. administrative message advises an agency that a possible match has been made on its record. This message is transmitted to ~~both the ORI of the new/modified record and each of the ORIs of the matched records.~~ The message includes abbreviated records for up to 100 possible matches for the physical cross-search and 35 for the dental cross-search.

Once the comparisons are made to the wanted person records, the system sends \$ M administrative messages to all entering agencies. The \$ M administrative message advises an agency that a possible match has been made on its record. This message is transmitted to the ORIs of the matched records. The message includes abbreviated records for up to 35 possible matches for the dental cross-search.

If more than 100 records are matched using physical characteristics or 35 using dental characteristics for the missing/identified cross-search or more than 35 using dental characteristics for the wanted/identified cross-search, the remaining records can be obtained by contacting NCIC 2000 directly FBI CJIS staff at 304-625-3000.

- If the cross-search does not produce a possible ~~any~~ match, the ~~all~~ entering/updating agencies

is ~~are~~ notified through a \$.N. administrative message. Additional information on administrative messages can be found in the Introduction chapter of this manual.

SECTION 5.4 -- EXAMPLE OF A NONUNIQUE IDENTIFIER INQUIRY WITH NEGATIVE AND POSITIVE RESPONSES

1N01HEADER.QU.DCFBIWA00.SEX/M.RAC/W.AGE/19.HGT/600.WGT/170.
EYE/BRO.HAI/BRO

Negative Response:

1L01HEADER
DCFBIWA00

NO UPER REC
AGE/19.SEX/M.RAC/W.EYE/BRO.HAI/BRO.HGT/600.WGT/170

Positive Response:

1L01 HEADER
DCFBIWA00

NCIC HAS 4 POSSIBLE MATCHES FOR YOUR INQUIRY. THE TWO
HIGHEST SCORING RECORDS ARE LISTED FOLLOWED BY THE
NIC NUMBERS OF UP TO 20 OF THE HIGH SCORE RECORDS.
CONTACT NCIC FOR OFF-LINE SEARCH FOR ALL RECORDS.

MKE/UNIDENTIFIED PERSON DECEASED
ORI/MD1201600 BPS/XXXXXXXXXXXXXXXXXXXXXXXXXXXX SEX/M RAC/W EYB/1964-1966
EDD/19970908
DBF/19970910 HGT/508-511 WGT/160-170 EYE/BRO HAI/BRO SMT/SC UR ARM
FPC/12101116141109111713
MIS/THE VICTIM WAS WEARING A BLUE DRESS SHIRT, WHITE V-NECK TSHIRT,
MIS/BLUE AND WHITE PLAID DRESS SLACKS, BLUE BOXER SHORTS, A BLACK BELT,
MIS/BLACK NYLON DRESS SOCKS, AND BROWN SLIP-ON SHOES, SIZE 9, VICTIM WAS
MIS/LEFT-HANDED,HAD A DARK SUNTAN,AND SMOKED SALEMS
OCA/ABC32456 BLT/BPOS CRC/C FPA/Y BXR/F
VRX/OD-2D50E-D25X90 OS-2DOOE-D25X95
CDA/H VICTIM WAS STABBED WITH A KNIFE
JWT/ER
JWL/DIAMOND STUD LEFT EAR
MAN/BALTIMORE MED EXAM OCA/ABC32456
MAL/BALTIMORE MD MAT/301 555-1234
ORI IS ANY CITY PD MD 310 555-7896
SMT/SC UL ARM
DENTAL CHARACTERISTICS

SECTION 2 -- SYSTEM CHANGES

DXR/Y MPA/N DRE/VICTIM HAS NUMEROUS CARIES

TOOTH	STAT	RSTRTNS / CARIES					APPL	OTHER	CHAR
		M	O	D	B	L			

1	A								
2		1	1					GH	
A 4			1						
E 8					2				
16	A								
17	X								
P 25							F		
Q 26	A						E		
R 27							F		
31				1					
32	A								

01X	32X
02MO	31F
03V	30V
04O	29V
05V	28V
06V	27V
07V	26X
08F	25V
09V	24V
10V	23V
11V	22V
12V	21V
13V	20V
14V	19V
15V	18V
16X	17V

NIC/U000003016 DTE/19970920 0000 EDT

MKE/UNIDENTIFIED PERSON DECEASED

ORI/DCFBIWA00 BPS/XXXXXXXXXXXXXXXXXXXXXXXXXXXX SEX/M RAC/W EYB/1963-1966
EDD/19981113

DBF/19981113 HGT/509-511 WGT/160-170 EYE/BRO HAI/BRO

FPC/1210AADINATT6613SRPM

MIS/THE VICTIM WAS WEARING BLUEJEANS AND TSHIRT, NO SHOES OR

MIS/SOCKS,VICTIM WAS RIGHT-HANDED,AND HAD A DARK COMPLEXION

OCA/ABC32456 BLT/APOS CRC/N FPA/Y BXR/F

VRX/OD-2D50E-D25X90 OS-2D00E-D25X95 CDA/H VICTIM WAS STABBED WITH A

CDA/KNIFE

JWT/WA

SECTION 2 -- SYSTEM CHANGES

JWL/ROLEX

MAN/DC MED EXAM CASE 34-927AF

MAL/WASH DC MAT/202 555-1234

ORI IS FBI HEADQUARTERS WASHINGTON DC 202 555-0000

NIC/U002113224 DTE/19981113 0000 EST

U000003016 095 U002113224 095 U112345891 090 U894539002 070

The NICs are listed in descending order by score.

Section 9 of the Unidentified Person File chapter should be replaced entirely by the following Section 9 - Supplemental Dental Record:

SECTION 9--SUPPLEMENTAL DENTAL RECORD

9.1 MESSAGE FIELD CODES FOR DENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL X-RAYS AVAILABLE	MANDATORY	DXR	1-1	ALPHABETIC
DENTAL MODELS	MANDATORY	MPA	1-1	ALPHABETIC
DENTIST'S REMARKS	OPTIONAL	DRE	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL CHARACTERISTICS	MANDATORY	DCH	3-319	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

* NCIC 2000 format only

9.2 WHEN TO USE A SUPPLEMENTAL DENTAL RECORD ENTRY

The Unidentified Person File includes dental characteristics for the purpose of matching information against records in the NCIC 2000 Unidentified Person File.

Only the agency that entered the unidentified person record may enter dental data into that record. The agency must enter (MKE/ED) separately from the base record and other supplemental data.

9.3 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD ENTRY

The following is an example of a supplemental data entry adding dental characteristics data to the base record:

```
1N01HEADER.ED.DCFBIWA00.NIC/U000019216.OCA/ABC324569.Y.N.  
INDIVIDUAL HAS NUMEROUS CARIES.01X,02M,03V,04O,05V,06V,07V,08F,09V,10V,  
11V,12V,13V,14V,15V,16X,17X,18/,19V,20V,21V,22V,23V,24V,25V,26V,27V,28V,  
29V,30V,31D,32V
```

Acknowledgment:

```
1LO1HEADER  
DCFBIWA00  
ENTRY DENTAL DATA NIC/U000019216 OCA/ABC324569
```

The above supplemental record entry contains: header (1N01HEADER), message key (ED), Originating Agency Identifier (DCFBIWA00), two record identifiers (NIC/U000019216 and OCA/ABC324569), and the dental information to be added to the record.

9.4 IDENTIFICATION OF A RECORD FOR ENTRY OF DENTAL DATA

The unidentified person record to which dental data are to be added must be identified by NIC and OCA, in that order, followed by the dental information.

9.5 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD ENTRY

Supplemental dental information and other supplemental identifiers cannot be transmitted in the same message. Dental information must be entered with MKE/ED.

The entry of a supplemental dental record to an Unidentified Person File record will cause a cross-search of all Missing Person File records and Wanted Person File records containing dental data.

1. The DXR Field must contain Y or N.
2. The MPA Field must contain Y or N.
3. The DRE Field can hold up to 50 characters. This field should contain dental remarks that cannot be coded in the DXR, MPA, or DCH Fields.

9.6 DENTAL CHARACTERISTICS (DCH) FIELD

1. The DCH Field describes the status of each tooth, restorations for each surface of the tooth (MODFL), missing (X), virgin (V), no information remembered (/), root canal (R), or crown (C).
 1. An NCIC 2000 Unidentified Person Dental Report, or one similar, can be completed by a dentist or forensic odontologist and returned to the user for entry.
 2. If all 32 permanent teeth are present with no restorations, the agency can enter the code ALL in the DCH Field. If the agency enters ALL in the DCH Field, it cannot add information, and the system transmits the following after the DRE Field in a positive response:

ALL 32 PERMANENT TEETH ARE PRESENT WITH NO RESTORATIONS

Note: If an agency enters ALL in the DCH Field, the code V will be used for all 32 teeth, and the system will generate a dental cross-search comparison.
 3. If dental characteristics are not available for coding, then the agency should enter UNK in the DCH Field. If the agency enters the code UNK in the DCH Field, the system transmits the following after the DRE Field in a positive response:

DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE

Note: If an agency enters UNK in the DCH Field, NCIC will not generate a dental cross-search comparison .
2. The codes must be entered using a comma as a separator with the exception of the last code which must be followed by a period (field delimiter) or logical end of transmission.
3. If the agency does not enter the code ALL or UNK, the only valid codes shall be 01 through 32. Each code shall be used only once. These codes shall be followed by the appropriate letter(s) or special character (e.g., 01M).

A modification of any code for the 01 through 32 tooth codes will replace any coding for that specific tooth, (for example, 01MO was initially entered, 01FL was modified into the record, the record will then list only 01FL). If new codes must be added to the existing codes for a tooth, the existing codes must be reentered along with the new codes, (for example, 01MO was initially entered for tooth number 1 and FL must be added, then 01MOFL should be entered to list 01MOFL).

4. The DCH Field shall contain a maximum of 32 codes consisting of two numerics followed by option 1, 2, or 3:
 1. One special character /, or one special character / followed by R.
 2. One alphabetic character M, O, D, F, L, X, or V.
 3. Two to seven alphabetic characters M, O, D, F, L, C, and R.
5. Any combination of M, O, D, F, or L should be entered in the sequence of M, O, D, F, L.
6. The R character should follow any combination of M, O, D, F, L, C or the / character.
7. The C character should follow any combination of M, O, D, F, or L.
8. The only character that should be used with / is the R character.
9. The characters V and X should not be used with any combination of characters.
10. The characters M, O, D, F, L, C, R, /, V, and X may only be used once per numeric.

9.7 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD MODIFICATION

```
1N01HEADER.MD.DCFBIWA00.NIC/U000011216.OCA/ABC324569.  
DCH/08V,16V
```

Acknowledgment:

```
1L01HEADER  
DCFBIWA00  
MODIFY DENTAL DATA NIC/U0000112216 OCA/ABC324569
```

The above modify supplemental example contains: header (1N01HEADER), message key (MD), Originating Agency Identifier (DCFBIWA00), the NCIC Number (NIC/U000011216), the case number (OCA/ABC324569), and the dental field to be modified (DCH/08V,16V).

9.8 REQUIREMENTS FOR SUPPLEMENTAL DENTAL RECORD MODIFICATION

A supplemental dental record may be modified (MKE/MD) to:

1. Change the code entered in DXR and/or MPA Fields. Since these fields are mandatory, the codes cannot be deleted using a modify message.
2. Change or delete the information entered in the DRE Field.
3. Change any coding for the 32 tooth codes of the DCH Field.

9.9 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD CANCELLATION

```
1N01HEADER.XD.DCFBIWA00.NIC/U000011216.OCA/ABC324569
```

Acknowledgment:

```
1L01HEADER  
DCFBIWA00  
CANCEL DENTAL DATA NIC/U000011216 OCA/ABC324569
```

The above cancel supplemental example contains: header (1N01HEADER), message key (XD), Originating Agency Identifier (DCFBIWA00), and two record identifiers (NIC/U000011216 and OCA/ABC324569).

9.10 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD CANCELLATION

A supplemental dental cancellation message will delete all dental information from the record identified. When an Unidentified Person File record is canceled or cleared, all supplemental dental information are retired.

WANTED PERSON FILE

Additions to the *NCIC 2000 Operating Manual* are indicated by highlighting and deletions are indicated by ~~strikeout~~.

SECTION 1.2 -- MESSAGE KEY (MKE) CODES

Message	MKE	Translation	
Entry	EW	WANTED PERSON	
	EWJ	WANTED-JUVENILE DELINQUENT-ADJUDGED or WANTED-EMANCIPATED JUVENILE DELINQUENT-ADJUDGED or WANTED-JUVENILE DELINQUENT-CHARGED or WANTED-EMANCIPATED JUVENILE DELINQUENT-CHARGED	
		ET	WANTED PERSON-TEMPORARY FELONY
		Modify	MW MT
			Cancel
		Inquiry	
			Locate

* The LW MKE will only translate as indicated when the locate appended to the record shows that the subject will be extradited (EXTR) or detained (DETN).

Message	MKE	Translation
		LOCATED WANTED JUVENILE DELINQUENT-CHARGED or LOCATED WANTED EMANCIPATED JUVENILE DELINQUENT-ADJUDGED or LOCATED WANTED EMANCIPATED JUVENILE DELINQUENT-CHARGED
	LT	LOCATED WANTED PERSON- TEMPORARY FELONY
Entry of detainer	DW	DETAINED WANTED PERSON or DETAINED WANTED JUVENILE DELINQUENT-ADJUDGED or DETAINED WANTED JUVENILE DELINQUENT-CHARGED or DETAINED WANTED EMANCIPATED JUVENILE DELINQUENT-ADJUDGED or DETAINED WANTED EMANCIPATED JUVENILE DELINQUENT-CHARGED
Cancellation of detainer	XDW	
Clear	CW CT	
Entry of supplemental record of aliases and/or additional identifiers	EN	
Entry of supplemental stolen/fraudulent identifiers	ENS	

Message	MKE	Translation
Cancellation of supplemental record	XN	
Cancellation of stolen/fraudulent identifiers	XNS	
Entry of dental information	ED	
Modification of dental information	MD	
Cancellation of dental information	XD	
1.	A caution indicator should be added to the MKEs EW, ET, or EWJ when it is known that an individual is armed and dangerous, has suicidal tendencies, has previously escaped custody, is a drug addict, or whatever is appropriate to the particular circumstances of the individual.	
2.	The reason for the caution must be entered in the MIS Field (NCIC format) or in the Caution and Medical Conditions (CMC) Field (NCIC 2000 format). For example, a record with MKE/EW-C might include one of the following in the MIS Field or a corresponding code in CMC: ARMED AND DANGEROUS SUICIDAL TENDENCIES HEMOPHILIAC PREVIOUSLY ESCAPED CUSTODY HEROIN ADDICT DIABETIC	
3.	For the MKEs EW and ET, the caution indicator C is preceded by a dash, e.g., EW-C; however, the message key EWJ does not allow space for the dash, e.g., EWJC.	
4.	The MKE EW-C translates WANTED PERSON - CAUTION. The MKE ET-C translates WANTED PERSON - TEMPORARY FELONY/CAUTION.	

5. The MKE EWJC translates as one of the following:

WANTED - JUVENILE DELINQUENT - ADJUDGED/CAUTION
WANTED - EMANCIPATED JUVENILE DELINQUENT - ADJUDGED/CAUTION
WANTED - JUVENILE DELINQUENT - CHARGED/CAUTION
WANTED - EMANCIPATED JUVENILE DELINQUENT - CHARGED/CAUTION

1.8 MESSAGE FIELD CODES AND EDITS

Code	Field	Edits
DCH	Dental Characteristics	May contain a maximum of 319 codes consisting of two numeric codes followed by one to seven alphabetic characters or one special character. The only exceptions are that the codes ALL or UNK will be permitted in the DCH Field. If the code ALL or UNK is entered, no additional information may be entered in the DCH Field. More details can be found in Section 11 of this chapter.
DRE	Dentist's Remarks	Maximum of 50 alphanumeric and/or special characters (free text)
DXR	Dental X-rays Available	Must be a valid NCIC 2000-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .
MPA	Dental Models and/or Photographs of Teeth Available	Must be a valid NCIC 2000-assigned code as listed in Personal Descriptors, <i>NCIC 2000 Code Manual</i> .

This Table of Contents should be added to the end of the Wanted Person File Table of Contents.

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- 11.1 MESSAGE FIELD CODES FOR DENTAL RECORD ENTRY
- 11.2 WHEN TO USE A SUPPLEMENTAL DENTAL RECORD ENTRY
- 11.3 AUTOMATIC CROSS-SEARCH WITH UNIDENTIFIED PERSON RECORDS
- 11.4 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD ENTRY
- 11.5 IDENTIFICATION OF A RECORD FOR ENTRY OF DENTAL DATA
- 11.6 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD ENTRY
- 11.7 DENTAL CHARACTERISTICS (DCH) FIELD
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- 11.9 REQUIREMENTS FOR SUPPLEMENTAL DENTAL RECORD MODIFICATION
- 11.10 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD CANCELLATION
- 11.11 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD CANCELLATION

Section 11 should be added to the end of the Wanted Person File.

SECTION 11--SUPPLEMENTAL DENTAL RECORD

11.1 MESSAGE FIELD CODES FOR DENTAL RECORD ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-2	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NCIC NUMBER	MANDATORY	NIC	10-10	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL X-RAYS AVAILABLE	MANDATORY	DXR	1-1	ALPHABETIC
DENTAL MODELS	MANDATORY	MPA	1-1	ALPHABETIC
DENTIST'S REMARKS	OPTIONAL	DRE	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DENTAL CHARACTERISTICS	MANDATORY	DCH	3-319	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

* NCIC 2000 format only

11.2 WHEN TO USE A SUPPLEMENTAL DENTAL RECORD ENTRY

The Wanted Person File includes dental characteristics for the purpose of matching information against records in the NCIC 2000 Unidentified Person File.

Only the agency that entered the wanted person record may enter dental data into that record. The agency must enter (MKE/ED) separately from the base record and other supplemental data.

11.3 AUTOMATIC CROSS-SEARCH WITH UNIDENTIFIED PERSON RECORDS

Once the comparisons are made to the unidentified person records, the system sends \$.M. administrative messages to all entering agencies. The \$.M. administrative message advises an agency that a possible match has been made on its record. This message is transmitted to the ORIs of the matched records. The message includes abbreviated records for up to 35 possible

matches for the dental cross-search. If there are more than 35 matches using dental characteristics for the wanted/unidentified cross-search, the remaining records can be obtained by contacting FBI CJIS staff at 304-625-3000. If the cross-search does not produce any match, all entering/updating agencies are notified through a \$.N. administrative message.

11.4 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD ENTRY

The following is an example of a supplemental data entry adding dental characteristics data to the base record:

```
1N01HEADER.ED.DCFBIWA00.NIC/W123456789.OCA/ABC324569.Y.N.
INDIVIDUAL HAS NUMEROUS CARIES.01X,02M,03V,04O,05V,06V,07V,08F,09V,10V,
11V,12V,13V,14V,15V,16X,17X,18V,19V,20V,21V,22V,23V,24V,25V,26V,27V,28V,
29V,30V,31D,32V
```

Acknowledgment:

```
1L01HEADER
DCFBIWA00
ENTRY DENTAL DATA NIC/W123456789 OCA/ABC324569
```

The above supplemental record entry contains: header (1N01HEADER), message key (ED), Originating Agency Identifier (DCFBIWA00), two record identifiers (NIC/W123456789 and OCA/ABC324569), and the dental information to be added to the record.

11.5 IDENTIFICATION OF A RECORD FOR ENTRY OF DENTAL DATA

The wanted person record to which dental data are to be added must be identified by NIC and OCA, in that order, followed by the dental information.

11.6 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD ENTRY

Supplemental dental information and other supplemental identifiers cannot be transmitted in the same message. Dental information must be entered with MKE/ED.

The entry of a supplemental dental record to a Wanted Person File record will cause a cross-search of all Unidentified Person File records containing dental data.

1. The DXR Field must contain Y or N.
2. The MPA Field must contain Y or N.
3. The DRE Field can hold up to 50 characters. This field should contain dental remarks which cannot be coded in the DXR, MPA, or DCH Fields.

11.7 DENTAL CHARACTERISTICS (DCH) FIELD

1. The DCH Field describes the status of each tooth, restorations for each surface of the tooth (MODFL), missing (X), virgin (V), no information remembered (/), root canal (R), or crown (C).
 1. An NCIC 2000 Missing Person Dental Report, or one similar, can be completed by a dentist or forensic odontologist and returned to the user for entry.
 2. If all 32 permanent teeth are present with no restorations, the agency can enter the code ALL in the DCH Field. If the agency enters ALL in the DCH Field, it cannot add information, and the system transmits the following after the DRE Field in a positive response:

ALL 32 PERMANENT TEETH ARE PRESENT WITH NO RESTORATIONS

Note: If an agency enters ALL in the DCH Field, the code V will be used for all 32 teeth, and the system will generate a dental cross-search comparison.
 3. If dental characteristics are not available for coding, then the agency should enter UNK in the DCH Field. If the agency enters the code UNK in the DCH Field, the system transmits the following after the DRE Field in a positive response:

DENTAL CHARACTERISTICS (DCH) ARE NOT AVAILABLE

Note: If an agency enters UNK in the DCH Field, NCIC will not generate a dental cross-search comparison .
2. The codes must be entered using a comma as a separator with the exception of the last code which must be followed by a period (field delimiter) or logical end of transmission.
3. If the agency does not enter the code ALL or UNK, the only valid codes shall be 01 through 32. Each code shall be used only once. These codes shall be followed by the appropriate letter(s) or special character (e.g., 01M).

A modification of any code for the 01 through 32 tooth codes will replace any coding for that specific tooth, (for example, 01MO was initially entered, 01FL was modified into the record, the record will then list only 01FL). If new codes must be added to the existing codes for a tooth, the existing codes must be reentered along with the new codes, (for example, 01MO was initially entered for tooth number 1 and FL must be added, then 01MOFL should be entered to list 01MOFL).

4. The DCH Field shall contain a maximum of 32 codes consisting of two numerics followed by option 1, 2, or 3:
 1. One special character /, or one special character / followed by R.
 2. One alphabetic character M, O, D, F, L, X, or V.
 3. Two to seven alphabetic characters M, O, D, F, L, C, and R.
5. Any combination of M, O, D, F, or L should be entered in the sequence of M, O, D, F, L.
6. The R character should follow any combination of M, O, D, F, L, C or the / character.
7. The C character should follow any combination of M, O, D, F, or L.
8. The only character that should be used with / is the R character.
9. The characters V and X should not be used with any combination of characters.
10. The characters M, O, D, F, L, C, R, /, V, and X may be used only once per numeric.

11.8 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD MODIFICATION

1N01HEADER.MD.DCFBIWA00.NIC/W123456789.OCA/ABC324569.DCH/08V,16V

Acknowledgment:

1L01HEADER
DCFBIWA00
MODIFY DENTAL DATA NIC/W123456789 OCA/ABC324569

The above modify supplemental example contains: header (1N01HEADER), message key (MD), Originating Agency Identifier (DCFBIWA00), the NCIC Number (NIC/W123456789), the case number (OCA/ABC324569), and the dental field to be modified (DCH/08V,16V).

11.9 REQUIREMENTS FOR SUPPLEMENTAL DENTAL RECORD MODIFICATION

A supplemental dental record may be modified (MKE/MD) to:

1. Change the code entered in DXR and/or MPA Fields. Since these fields are mandatory, the codes cannot be deleted using a modify message.
2. Change or delete the information entered in the DRE Field.
3. Change any coding for the 32 tooth codes of the DCH Field.

11.10 EXAMPLE OF A SUPPLEMENTAL DENTAL RECORD CANCELLATION

```
1N01HEADER.XD.DCFBIWA00.NIC/W123456789.OCA/ABC324569
```

Acknowledgment:

```
1L01HEADER  
DCFBIWA00  
CANCEL DENTAL DATA NIC/W123456789 OCA/ABC324569
```

The above cancel supplemental example contains: header (1N01HEADER), message key (XD), Originating Agency Identifier (DCFBIWA00), and two record identifiers (NIC/W123456789 and OCA/ABC324569).

11.11 ADDITIONAL GUIDELINES FOR SUPPLEMENTAL DENTAL RECORD CANCELLATION

A supplemental dental cancellation message will delete all dental information from the record identified. When a Wanted Person File record is canceled or cleared, all supplemental dental information are retired.

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

BOAT DATA CODES

The following should be added to:

Section 4.2 BMA and BRA FIELD CODES
Effective Date: Immediately

MAKE	CODE
Go-Devil	GDV
Sunsation Performance Boats	SP3

Section 4.3 BMA and BRA FIELD CODES ALPHABETICALLY BY CODE
Effective Date: Immediately

CODE	MANUFACTURER
GDV	Go-Devil
SP3	Sunsation Performance Boats

GUN DATA CODES

Correction to TOU 02-1

The following are corrections to TOU 02-1, page 3-3, Section 1.5 MAK FIELD CODES ALPHABETICALLY BY MANUFACTURER and page 3-4, Section 1.6 MAK FIELD CODES ALPHABETICALLY BY CODE. The corrections are to the CODE **only** as follows:

Make, Brand, Model, or Trademark	Country	Code	Reference
-------------------------------------	---------	------	-----------

Mahely	AT	AEI	Argentina
--------	----	------------	-----------

CODE	Make, Brand, Model, or Trademark
------	----------------------------------

AEI	Mahely
------------	--------

The following should be added to:

Section 1.5 MAK FIELD CODES ALPHABETICALLY BY MANUFACTURER Effective Date: Immediately

Make, Brand, Model, or Trademark	Country	Code	Reference
Christensen Arms	US	CHI	
Cobra Enterprises, Inc.	US	CBR	Salt Lake City, UT
Khan	TY	KHN	Istanbul, Turkey
Mach 1	US	NCP	Canton, OH; see also NCP Products, Inc.
Marathon Products, Inc.	US	MTH	
MK Specialities	US	MKX	Grafton, WV
NCP Products, Inc.	US	NCP	Canton, OH; see also Mach 1
Serbu Firearms, Inc.	US	SBU	Tampa, FL

Section 1.6 MAK FIELD CODES ALPHABETICALLY BY CODE
Effective Date: Immediately

CODE	Make, Brand, Model or Trademark
CBR	Cobra Enterprises, Inc.
CHI	Christensen Arms
KHN	Khan
MKX	MK Specialities
MTH	Marathon Products, Inc.
NCP	NCP Products, Inc. & Mach 1
SBU	Serbu Firearms, Inc.

VEHICLE DATA CODES

Correction to TOU 02-1

The following are corrections to TOU 02-1, pages 3-9 and 3-10, Section 2.7 VMA AND BRA FIELD CODES FOR TRAILERS and TRAILER PARTS and pages 3-14 and 3-16, Section 2.9 VMA AND BRA CODES ALPHABETICALLY BY CODE. The corrections are to the CODE **only**, there are no changes to the remaining fields. The correction(s) should be as follows:

MAKE	CODE	REFERENCE
Owens-Classic, Inc.	OWES	Sturgis, MI
Trailer Wheel & Frame Co.	TRFR	Bellville, TX

CODE	MANUFACTURER
OWES	Owens-Classic, Inc.
TRFR	Trailer Wheel & Frame Co.

The following should be added to:

**Section 2.2 VMA, BRA, VMO AND VST FIELD CODES FOR AUTOMOBILES,
LIGHT-DUTY VANS, LIGHT-DUTY TRUCKS AND PARTS
Effective Date: Immediately**

MAKE	VMA	VMO	VST
Acura EL (Import from Canada)	ACUR	EL	SD
Cadillac CTS	CADI	CTS	4D
Ferrari 575 MM	FERR	575	2D
Ford Think City (Elec.Veh. <u>Model Year 2002</u>) Think Neighbor (Elec. Veh. <u>Model Year 2002</u>)	FORD	CTY NBR	SD SD

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

MAKE	VMA	VMO	VST
Honda	HOND		
Pilot	PLT	LL	
HUMMER	HUMM		
		HUM	LL
		HU2	LL

Effective March 1, 2002, General Motors (GM) has entered into an agreement to be responsible for the Hummer dealer network. Hummer, new make code (VMA/HUMM), is now considered a distinct "Line Make" and a division of General Motors like Chevrolet, Oldsmobile, Cadillac, Buick, Pontiac, or GMC. Hummer (VMA/HUMM), under General Motors, will produce the original American General Corporation (VMA/AMGN) (VMO/HUM) vehicle along with the new Hummer 2 model code (VMO/HU2). Also, under the agreement, American General Corporation will continue to produce the original (VMO/HUM) vehicle.

Infiniti	INFI		
G35		G35	4D
Kia	KIA		
Sorrento		SOR	LL
Laforza	LFZA		LL
Lamborghini	LAMO		
Murcielago		MUR	2D
Silhouette		SLH	2D
Lincoln	LINC		
Aviator		AVA	LL
Mercedes-Benz	MERZ		
G500		G50	LL
Mini	MNNI		
Cooper/Cooper-S (rights bought by BMW)		CPR	2D
Pontiac	PONT		
Vibe (sport wagon)	VIB	SW	

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

MAKE	VMA	VMO	VST
Porsche	PORS		
Cayenne		CYN	LL
Subaru	SUBA		
Baja		BJA	LL
Brat		BRT	LL
Suzuki	SUZI		
Aerio		ARO	4D
Toyota	TOYT		
Matrix (sport wagon)		MTX	SW
Volkswagen	VOLK		
Phaeton		PHA	4D

**Section 2.3 VMA AND BRA FIELD CODES FOR CONSTRUCTION EQUIPMENT
AND CONSTRUCTION EQUIPMENT PARTS**
Effective Date: Immediately

MAKE	CODE	REFERENCE
Bandit Industries	BNDT	Chippers, grinders, and splitters
Genie	GENI	Aerial and scissor lifts
Ishikawajima-Harima Heavy Industries Co., Ltd.	IHHI	Japan
Liebherr	LBHR	Heavy cranes and construction equipment
Nissan Construction	NISS	Machinery and equipment
Skytrak	SKYT	Forklifts

**Section 2.4 VMA AND BRA FIELD CODES FOR FARM AND GARDEN
EQUIPMENT AND FARM EQUIPMENT PARTS**
Effective Date: Immediately

MAKE	CODE	REFERENCE
Yard Machines	YARM	Mowers; Division of MTD Industries

**Section 2.5 VMA AND BRA FIELD CODES FOR MOTORCYCLES AND
MOTORCYCLE PARTS**
Effective Date: Immediately

MAKE	VMA
Carefree Custom Cycles, LLC	CCCY
Extreme Cycles	EXCY
Kenny Boyce Motorcycles	KENY
Manco Products, Inc.	MANC
RC Components	RCCM
Sherco	SHRC
Shijiazhuang Mfg. Corp.	SHJZ
Ultra Acquisition Corp.	ULAC
Xtreme ATV	XTRM

Section 2.7 VMA AND BRA FIELD CODES FOR TRAILERS AND TRAILER PARTS
Effective Date: Immediately

MAKE	CODE	REFERENCE
ALFAB, Inc.	ALFB	Smithville, WV
All-American Trailer Mfg. Co.	AATM	Selma, AL

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

MAKE	CODE	REFERENCE
ASM Trailers	ASM	Mountainburg, AR
Atlas Specialty Products	ATSP	Elkhart, IN
Avenger Corp.	AVGN	Edwardsburg, MI
A-Z Mfg.	AZMF	Madera, CA
Better-Way Products, Inc.	BWAY	Bisson; New Paris, IN
Chassis King, LLC	CHKG	Clearwater, FL
Circle M Trailers	CIRM	
Classic Acquisitions, LLC	CACV	Classic Ventures; Hernando, FL
Currahee Trailers, Inc.	CURR	Mt. Airy, GA
Double D Distributors, Inc.	DOUD	Pink Hill, NC
Dun-Rite Mfg., LLC	DUNR	Denver, CO
Dutch Park, Inc.	DTCH	Dutch Home Trailers; Goshen, IN
Excel Ezload Trailers, LLC	EXEZ	Amarillo, TX
Fastline Ltd.	FSTL	Marysville, KS
Five (5) Star Engineering	FIVE	
G & G (Gilliand & Gilliand)	GLND	Halls, NY
General Shelters	GNSH	Center, TX
Grand Prix Trailer Mfg.	GPRX	Frederick, MD
Heritage Custom Trailers	HRTG	Benton, IL; Knight Bros., Inc.
Horton	HRT0	Georgia

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

MAKE	CODE	REFERENCE
Irondog Trailers	IRDG	
Jamie's Welding	JAMI	Pauls Valley, OK
Keystone RV Co.	KYRV	Goshen, IN; Springdale Travel Trailers
La New Industries, Inc.	LNEW	Detroit Lakes, MN
Leitchfield Truck Equipment, Inc.	LTCH	Leitchfield, KY
Liberty, Inc.	LBTY	Waterville, KS; Trav-A-Long Trailers
Liberty Industries	LIBY	Clayton, IN
Load Boss, Inc.	LBOS	Manns Choice, PA
Loadmaster, Inc.	LDMS	Elkhart, IN
Lone Wolfe	LNWF	
Mann Made Products, Inc.	MANM	Trailmann Trailers
Master Tow, Inc.	MSTW	Fayetteville, NC
Mecox Resources SA DE CV	MCOX	Sonora, Mexico
Mighty Mover Trailers, Inc.	MTMV	Corona, CA
Modular Systems, Inc.	MDLR	Elkhart, IN
Northwood	NRWD	
Onyx Flyer	ONYX	
Outlaw Trailers	OTLW	St. Joseph, MO
Pace American of Utah, Inc.	PAMU	Hurricane, UT
Paris Custom Trailers, Co.	PCTL	Paris, TX

SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

MAKE	CODE	REFERENCE
Pratt Industries, Inc.	PRAT	Belleair Bluffs, FL
Razorback Trailers	RZRB	Columbia, PA
Sam Patton Industries	SMPI	
Sandpiper Trailers	SNDP	
Siems Enterprises	SIEM	Shelley, ID
Snub Harbor Trailers	SNUB	North Webster, IN; Day's Drydock
South Bay Trailers	SOTH	Louisville, KY
The Aluminum Trailer Co.	ALTC	Nappanee, IN
Top Hat Industries, Inc.	TPHT	Mt. Pleasant, TX
Trailerman Trailers	TLTM	Louisiana, MO; Inlow Custom Trailers
United Express Line, Inc.	UNEX	Bristol, IN
U.S. Coach Works, Inc.	USCW	Zeigler, IL
W.W. Trailer Manufacturers, Inc.	WWTM	Madill, OK
Wayne Metal Products	WAYP	Markle, IN
We-Haul	WEHL	Division of Forrest River, Inc.
Whispering Pine	WHSP	Camper Trailer
Zimmerman Trailers	ZMMN	

Section 2.8 VMA AND BRA FIELD CODES FOR TRUCKS AND TRUCK PARTS
(Includes heavy-duty trucks, buses, motor homes, etc.)
Effective Date: Immediately

MAKE	CODE	REFERENCE
Bering Truck Distribution-Virginia	BRNG	Virginia
Collins Bus	COLL	
Gillig Bus	GILG	
Jerr-Dan	JRDN	Rollback truck

Section 2.9 VMA AND BRA CODES ALPHABETICALLY BY CODE
Effective Date: Immediately

CODE	MANUFACTURER
AATM	All-American Trailer Mfg., Co.
ALFB	ALFAB, Inc.
ALTC	The Aluminum Trailer Co.
ASM	ASM Trailers
ATSP	Atlas Specialty Products
AVGN	Avenger Corp.
AZMF	A-Z Mfg.
BNDT	Bandit Industries
BRNG	Bering Truck Distribution-Virginia
BWAY	Better-Way Products, Inc.
CACV	Classic Acquisitions, LLC
CCCY	Carefree Custom Cycles, LLC
CHKG	Chassis King, LLC

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

CODE	MANUFACTURER
CIRM	Circle M Trailers
COLL	Collins Bus
CURR	Currahee Trailers, Inc.
DOUD	Double D Distributors, Inc.
DTCH	Dutch Park, Inc.
DUNR	Dun-Rite Mfg., LLC
EXCY	Extreme Cycles
EXEZ	Excel Ezload Trailers, LLC
FIVE	Five (5) Star Engineering
FSTL	Fastline Ltd.
GENI	Genie
GILG	Gillig Bus
GLND	G & G (Gilliand & Gilliand)
GNSH	General Shelters
GPRX	Grand Prix Trailer Mfg.
HRTG	Heritage Custom Trailers
HRT0	Horton
IHHI	Ishikawajima-Harima Heavy Industries Co., Ltd.
IRDG	Irondog Trailers
JAMI	Jamie's Welding
JRDN	Jerr-Dan
KENY	Kenny Boyce Motorcycles

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

CODE	MANUFACTURER
KYRV	Keystone RV Co.
LBHR	Liebherr
LBOS	Load Boss, Inc.
LBTY	Liberty, Inc.
LDMS	Loadmaster, Inc.
LFZA	Laforza
LIBY	Liberty Industries
LNEW	La New Industries, Inc.
LNWF	Lone Wolfe
LTCH	Leitchfield Truck Equipment, Inc.
MANC	Manco Products, Inc.
MANM	Mann Made Products, Inc.
MCOX	Mecox Resources SA DE CV
MDLR	Modular Systems, Inc.
MSTW	Master Tow, Inc.
MTMV	Mighty Mover Trailers, Inc.
NRWD	Northwood
ONYX	Onyx Flyer
OTLW	Outlaw Trailers
PAMU	Pace American of Utah, Inc
PCTL	Paris Custom Trailers, Co.
PRAT	Pratt Industries, Inc.

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

CODE	MANUFACTURER
RCCM	RC Components
RZRB	Razorback Trailers
SHJZ	Shijiazhuang Mfg. Corp.
SHRC	Sherco
SIEM	Siems Enterprises
SKYT	Skytrak
SMPI	Sam Patton Industries
SNDP	Sandpiper Trailers
SNUB	Snub Harbor Trailers
SOTH	South Bay Trailers
TLTM	Trailerman Trailers
TPHT	Top Hat Industries, Inc.
ULAC	Ultra Acquisition Corp.
UNEX	United Express Line, Inc.
USCW	U.S. Coach Works, Inc.
WAYP	Wayne Metal Products
WEHL	We-Haul
WHSP	Whispering Pine
WWTM	W.W. Trailer Manufacturers, Inc.
XTRM	Xtreme ATV
YARM	Yard Machines
ZMMN	Zimmerman Trailers

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

The Advisory Policy Board has approved the modification of Automobile Vehicle Style Field codes. The automotive styles Coach, Coupe, Hatchback (also includes 2-door and 4-door hatchbacks), Hardtop (also includes 2-door and 4-door hardtops), Roadster, Retractable Hardtop, and Touring Car and their corresponding codes have been retired.

The following should be added:

Section 4.3 VST FIELD CODES FOR AUTOMOBILES

Effective Date: 12/2003

STYLE	CODE	COMMENTS
Ambulance	AM	
Convertible	CV	
Hearse	HR	
Limousine	LM	
Sedan	SD	Use this code only if the number of doors is unknown or if no other code applies.
Sedan, 2-door	2D	
Sedan, 4-door	4D	
Station Wagon	SW	

The following codes were retired in 2002 and are listed for reference only.

STYLE	CODE	COMMENTS
Coach	CH	
Coupe	CP	
Hatchback/Fastback	HB	Replace with appropriate sedan code.
Hatchback, 2-door	2H	
Hatchback, 4-door	4H	
Hardtop	HT	Replace with appropriate sedan code.
Hardtop, 2-door	2T	
Hardtop, 4-door	4T	
Roadster	RD	
Retractable Hardtop	RH	Replace with convertible code.
Touring Car	TO	

Section 4.9 VST CODES FOR TRUCKS
Effective Date: Immediately

STYLE	CODE	COMMENTS
4-Door	4D	Some truck makes may contain two doors on the driver's side and two doors on the passenger's side of the vehicle, as in pickup trucks and or extended cab pickup trucks.

ATTACHMENT -- TOU 03-1

VALIDATION LAYOUTS

VALIDATION FIXED FORMATS

AFFECTED BY CHANGE:

**Unidentified Persons Validation Format
Persons (Dental) Validation Format
Sex Offender Persons Validation Format
Persons DNA Validation Format**

EFFECTIVE DATE:

December 2003

Background

This attachment contains changes to the Persons (Dental), Sex Offender Persons, and Unidentified Persons Validation Formats initially provided in TOU 02-3. This attachment also includes the addition of the Persons DNA Validation Format.

Additions to the validation fixed formats are indicated by highlighting and deletions are indicated by ~~strikeout~~.

Tape Format 109. Unidentified Persons Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
Common Data								
	1	2	RTYP	Record Type	FMT-PEUI-RTYP	2	AN	Record Type "30"
	3	6	RCNT	Record Type Count	FMT-PEUI-RCNT	4	N	
	7	7	STAT	Status	FMT-PEUI-STAT	1	AN	
	8	8	HTY	HDB Type	FMT-PEUI-HTY	1	AN	
	9	9	HSB	HDB Subtype	FMT-PEUI-HSB	1	AN	
	10	18	TORI	Terminal ORI	FMT-PEUI-TORI	9	AN	
	19	38	OCA	Originating Agency Case Number	FMT-PEUI-OCA	20	AN	Right Justified
	39	48	NIC	NCIC Number	FMT-PEUI-NIC	10	AN	
	49	58	BNIC	Base NCIC Number	FMT-PEUI-BNIC	10	AN	
	59	61	TMZ	Time Zone (Date and Time of Entry)	FMT-PEUI-TMZ	3	AN	
	62	81	DTE	Date and Time of Entry	FMT-PEUI-DTE	20	AN	
	82	101	DTI	Date and Time of Retirement	FMT-PEUI-DTI	20	AN	
	102	121	DLU	Date and Time Last Modified	FMT-PEUI-DLU	20	AN	
	122	141	DTS	Date and Time of Suppression	FMT-PEUI-DTS	20	AN	
	142	149	DOI	Date of Incident (Date of Theft)	FMT-PEUI-DOI	8	AN	
	150	157	DTV	Date of Last Validation	FMT-PEUI-DTV	8	AN	
	158	165	DVR	Date of Validate Request	FMT-PEUI-DVR	8	AN	
	166	173	DCL	Date of Clear	FMT-PEUI-DCL	8	AN	
	174	181	DOC	Date of Cancel	FMT-PEUI-DOC	8	AN	
	182	189	DOR	Date of Recovery	FMT-PEUI-DOR	8	AN	
	190	191	USR	User Code	FMT-PEUI-USR	2	AN	
	192	195	MKE	Message Key	FMT-PEUI-MKE	4	AN	
	196	196	NOA	Notify Originating Agency	FMT-PEUI-NOA	1	AN	
	197	197	CAI	Caution Indicator	FMT-PEUI-CAI	1	AN	
	198	198	BAI	Base Indicator	FMT-PEUI-BAI	1	AN	
	199	199	IND	Image Indicator	FMT-PEUI-IND	1	AN	
	200	200	RETR	Retirement Reason	FMT-PEUI-RETR	1	AN	
	201	221	RFR	Reason for Removal	FMT-PEUI-RFR	21	AN	
	222	251	NVL	Name of Validator	FMT-PEUI-NVL	30	AN	
	252	260	ORI	Owning Agency Identifier	FMT-PEUI-ORI	9	AN	
	261	269	LKI	Linking Agency Identifier	FMT-PEUI-LKI	9	AN	
	270	289	LKA	Linking Agency Case Number	FMT-PEUI-LKA	20	AN	Right Justified
	290	298	RRI	Recovering Agency Identifier	FMT-PEUI-RRI	9	AN	
	299	318	RCA	Recovering Agency Case Number	FMT-PEUI-RCA	20	AN	Right Justified
Person Data					FMT-PEUI-DATA			
	319	319	CAT	Category - Person	FMT-PEUI-CAT	1	AN	
	320	339	FPC	Fingerprint Classification Code	FMT-PEUI-FPC	20	AN	
	340	340	SEX	Sex	FMT-PEUI-SEX	1	AN	
	341	341	RAC	Race	FMT-PEUI-RAC	1	AN	
	342	343	POB	Place of Birth	FMT-PEUI-POB	2	AN	
	344	346	HGT	Height	FMT-PEUI-HGT	3	AN	
	347	349		Height Quantity	FMT-PEUI-HGT-QTY	3	N	
	350	352	WGT	Weight	FMT-PEUI-WGT	3	AN	
	353	355		Weight Quantity	FMT-PEUI-WGT-QTY	3	N	
	356	358	EYE	Eye Color	FMT-PEUI-EYE	3	AN	

Tape Format 109. Unidentified Persons Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
	359	361	HAI	Hair Color	FMT-PEUI-HAI	3	AN	
	362	364	SKN	Skin Tone	FMT-PEUI-SKN	3	AN	
	365	373	FBI	FBI Number	FMT-PEUI-FBI	9	AN	Right Justified
Unidentified Person Data		Data			FMT-PEUI-PDATA			
	374	423	JWT	Jewelry Type	FMT-PEUI-JWT	50	AN	
	424	430	HGT	Approximate Height Range	FMT-PEUI-AHGT	7	AN	
	431	433		Approximate Height - Lower	FMT-PEUI-HGTL	3	N	
	434	436		Approximate Height - Upper	FMT-PEUI-HGTU	3	N	
	437	443	WGT	Approximate Weight Range	FMT-PEUI-AWGT	7	AN	
	444	446		Approximate Weight - Lower	FMT-PEUI-WGTL	3	N	
	447	449		Approximate Weight - Upper	FMT-PEUI-WGTU	3	N	
	450	454	BLT	Blood Type	FMT-PEUI-BLT	5	AN	
	455	455	BXR	Body X-rays	FMT-PEUI-BXR	1	AN	
	456	456	CRC	Circumcision Code	FMT-PEUI-CRC	1	AN	
	457	457	FPA	Footprint Available	FMT-PEUI-FPA	1	AN	
	458	497	VRX	Corrective Vision Prescription	FMT-PEUI-VRX	40	AN	
	498	511-512	BPS	Body Parts Status	FMT-PEUI-BPS	14-15	AN	
	512-513	540-541	CDA	Cause of Death	FMT-PEUI-CDA	29	AN	
	541-542	541-542	MDA	Manner of Death	FMT-PEUI-MDA	1	AN	
	542-543	550-551		Approximate Year of Birth Range	FMT-PEUI-AYB	9	AN	
	551-552	554-555		Approximate Year of Birth - Lower	FMT-PEUI-AYBL	4	N	
	555-556	558-559		Approximate Year of Birth - Upper	FMT-PEUI-AYBU	4	N	
	559-560	559-560		Unknown Day Flag	FMT-PEUI-UDF	1	AN	
	560-561	560-561		Unknown Month Flag	FMT-PEUI-UMF	1	AN	
	561-562	568-569		Date of Death	FMT-PEUI-DOD	8	AN	
	569-570	576-577	EDD	Date of Death Text	FMT-PEUI-EDD	8	AN	
	577-578	588-589	MAT	Medical Examiner Telephone Number	FMT-PEUI-MAT	12	AN	
	589-590	618-619	MAL	Medical Examiner Locality	FMT-PEUI-MAL	30	AN	
	619-620	668-669	MAN	Medical Examiner Name & Case Number	FMT-PEUI-MAN	50	AN	
	669-670	768-769	JWL	Jewelry Description	FMT-PEUI-JWL	100	AN	
	769-770	800		Filler		32-31	AN	

Tape Format 119. Persons (Dental) Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
Common Data								
	1	2	RTYP	Record Type	FMT-DENT-RTYP	2	AN	Record Type "54"
	3	6	RCNT	Record Type Count	FMT-DENT-RCNT	4	N	
	7	7	STAT	Status	FMT-DENT-STAT	1	AN	
	8	8	HTY	HDB Type	FMT-DENT-HTY	1	AN	
	9	9	HSB	HDB Subtype	FMT-DENT-HSB	1	AN	
	10	18	TORI	Terminal ORI	FMT-DENT-TORI	9	AN	
	19	38	OCA	Originating Agency Case Number	FMT-DENT-OCA	20	AN	Right Justified
	39	48	NIC	NCIC Number	FMT-DENT-NIC	10	AN	
	49	58	BNIC	Base NCIC Number	FMT-DENT-BNIC	10	AN	
Person Dental Data					FMT-DENT-DATA			
	59	61	STS	Status	FMT-DENT-STS	3	AN	May have the value 'ALL' or 'UNK'. If entered, no Tooth entries may be present.
	62	62	DXR	X-rays Indicator Code	FMT-DENT-DXR	1	AN	
	63	112	DRE	Dentist's Remarks	FMT-DENT-DRE	50	AN	
	113	113	MPA	Model Photo Indicator Code	FMT-DENT-MPA	1	AN	
	114	115		Last Group Entry	FMT-DENT-LGE	2	N	
Tooth Data								
	116	499-435		Tooth Array (Occurs 32)	FMT-DENT-ARRAY	384 320	ANS	
	116	117	DCN	Number Code	FMT-DENT-DCN	2	AN	
	118	118	DCS	Status	FMT-DENT-DCS	1	ANS	
	119	119	DCM	Mesial Code	FMT-DENT-DCM	1	AN	
	120	120	DCO	Occlusal Code	FMT-DENT-DCO	1	AN	
	121	121	DCD	Distal Code	FMT-DENT-DCD	1	AN	
	122	122	DCB	Buccal Code	FMT-DENT-DCB	1	AN	
	123	123	DCL	Lingual Code	FMT-DENT-DCL	1	AN	
	124	124	DCR	Removable Appliances Code	FMT-DENT-DCR	4	AN	
	125-124	127-125	DCT	Other Characteristics Code	FMT-DENT-DCT	3-2	AN	
	500-436	800		Filler		301-365	AN	

Tape Format 122. Sex Offender Persons Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
Common Data								
	1	2	RTYP	Record Type	FMT-PESO-RTYP	2	AN	Record Type "35"
	3	6	RCNT	Record Type Count	FMT-PESO-RCNT	4	N	
	7	7	STAT	Status	FMT-PESO-STAT	1	AN	
	8	8	HTY	HDB Type	FMT-PESO-HTY	1	AN	
	9	9	HSB	HDB Subtype	FMT-PESO-HSB	1	AN	
	10	18	TORI	Terminal ORI	FMT-PESO-TORI	9	AN	
	19	38	OCA	Originating Agency Case Number	FMT-PESO-OCA	20	AN	Right Justified
	39	48	NIC	NCIC Number	FMT-PESO-NIC	10	AN	
	49	58	BNIC	Base NCIC Number	FMT-PESO-BNIC	10	AN	
	59	61	TMZ	Time Zone (Date and Time of Entry)	FMT-PESO-TMZ	3	AN	
	62	81	DTE	Date and Time of Entry	FMT-PESO-DTE	20	AN	
	82	101	DTI	Date and Time of Retirement	FMT-PESO-DTI	20	AN	
	102	121	DLU	Date and Time Last Modified	FMT-PESO-DLU	20	AN	
	122	141	DTS	Date and Time of Suppression	FMT-PESO-DTS	20	AN	
	142	149	DOI	Date of Incident (Date of Theft)	FMT-PESO-DOI	8	AN	
	150	157	DTV	Date of Last Validation	FMT-PESO-DTV	8	AN	
	158	165	DVR	Date of Validate Request	FMT-PESO-DVR	8	AN	
	166	173	DCL	Date of Clear	FMT-PESO-DCL	8	AN	
	174	181	DOC	Date of Cancel	FMT-PESO-DOC	8	AN	
	182	189	DOR	Date of Recovery	FMT-PESO-DOR	8	AN	
	190	191	USR	User Code	FMT-PESO-USR	2	AN	
	192	195	MKE	Message Key	FMT-PESO-MKE	4	AN	
	196	196	NOA	Notify Originating Agency	FMT-PESO-NOA	1	AN	
	197	197	CAI	Caution Indicator	FMT-PESO-CAI	1	AN	
	198	198	BAI	Base Indicator	FMT-PESO-BAI	1	AN	
	199	199	IND	Image Indicator	FMT-PESO-IND	1	AN	
	200	200	RETR	Retirement Reason	FMT-PESO-RETR	1	AN	
	201	221	RFR	Reason for Removal	FMT-PESO-RFR	21	AN	
	222	251	NVL	Name of Validator	FMT-PESO-NVL	30	AN	
	252	260	ORI	Owning Agency Identifier	FMT-PESO-ORI	9	AN	
	261	269	LKI	Linking Agency Identifier	FMT-PESO-LKI	9	AN	
	270	289	LKA	Linking Agency Case Number	FMT-PESO-LKA	20	AN	Right Justified
	290	298	RRI	Recovering Agency Identifier	FMT-PESO-RRI	9	AN	
	299	318	RCA	Recovering Agency Case Number	FMT-PESO-RCA	20	AN	Right Justified
Person Data								
	319	319	CAT	Category - Person	FMT-PESO-CAT	1	AN	
	320	339	FPC	Fingerprint Classification Code	FMT-PESO-FPC	20	AN	
	340	340	SEX	Sex	FMT-PESO-SEX	1	AN	
	341	341	RAC	Race	FMT-PESO-RAC	1	AN	
	342	343	POB	Place of Birth	FMT-PESO-POB	2	AN	
	344	346	HGT	Height	FMT-PESO-HGT	3	AN	
	347	349		Height Quantity	FMT-PESO-HGT-QTY	3	N	
	350	352	WGT	Weight	FMT-PESO-WGT	3	AN	
	353	355		Weight Quantity	FMT-PESO-WGT-QTY	3	N	

Tape Format 122. Sex Offender Persons Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
	356	358	EYE	Eye Color	FMT-PESO-EYE	3	AN	
	359	361	HAI	Hair Color	FMT-PESO-HAI	3	AN	
	362	364	SKN	Skin Tone	FMT-PESO-SKN	3	AN	
	365	373	FBI	FBI Number	FMT-PESO-FBI	9	AN	Right Justified
Sex Offender Data								
	374	381	ERD	Ending Registration Date	FMT-PESO-ERD	8	AN	
	382	382	SXP	Sexual Predator Indicator	FMT-PESO-SXP	1	AN	
	383	386	RCC CRR	Registration Conviction Code Conviction Resulting in Registration	FMT-PESO-RCC	4	AN	
	387	394	CON	Date of Conviction	FMT-PESO-CON	8	AN	
	395	396	POC	Place of Crime	FMT-PESO-POC	2	AN	
	397	398	AOV	Age of Victim	FMT-PESO-AOV	2	AN	
	399	399	SOV	Sex of Victim	FMT-PESO-SOV	1	AN	
	400	406	SNU	Street Number	FMT-PESO-SNU	7	AN	
	407	431	SNA	Street Name	FMT-PESO-SNA	25	AN	
	432	451	CTY	City	FMT-PESO-CTY	20	AN	
	452	453	STA	State	FMT-PESO-STA	2	AN	
	454	463	FZIP	Full Zip Code	FMT-PESO-FZIP	10	AN	
	464	468		Filler		5	AN	
	469	488	COU	County	FMT-PESO-COU	20	AN	
	489	500	TNO	Telephone Number	FMT-PESO-TNO	12	AN	
	501	501	DNA	DNA Flag	FMT-PESO-DNA	4	AN	
	502-501	800		Filler		299-300	AN	

Tape Format 138. Persons DNA Validation Format

Group or Usage	Start Column	End Column	MFC Code	Field Description	Cobol Dataname	Length	Format	Comments
Common Data								
	1	2	RTYP	Record Type	FMT-PERS-RTYP	2	AN	Record Type "55"
	3	6	RCNT	Record Type Count	FMT-PERS-RCNT	4	N	
	7	7	STAT	Status	FMT-PERS-STAT	1	AN	
	8	8	HTY	HDB Type	FMT-PERS-HTY	1	AN	
	9	9	HSB	HDB Subtype	FMT-PERS-HSB	1	AN	
	10	18	TORI	Terminal ORI	FMT-PERS-TORI	9	AN	
	19	38	OCA	Originating Agency Case Number	FMT-PERS-OCA	20	AN	Right Justified
	39	48	NIC	NCIC Number	FMT-PERS-NIC	10	AN	
	49	58	BNIC	Base NCIC Number	FMT-PERS-BNIC	10	AN	
Person Data					FMT-PERS-DATA			
	59	59	DNA	DNA Profile Indicator	FMT-PERS-DNA	1	A	
	60	309	DLO	DNA Location	FMT-PERS-DLO	250	ANS	
	310	800		Filler		491	AN	